

# AGENDA FOR THE CITY OF BARABOO PUBLIC SAFETY COMMITTEE

Members noticed must notify Committee Chairman Wedekind at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Monday, June 23, 2014, 1:00 P.M.  
**Location:** City Services Center - 450 Roundhouse Court, Baraboo, Wisconsin  
**Members Noticed:** Phil Wedekind, Tom Kolb, Michael Plautz  
**Others Noticed:** Administrator E. Geick, Mayor M. Palm, City Attorney M. Reitz, Police Chief M. Schauf, Fire Chief K. Stieve, T. Pinion, R. Koss, W. Peterson, E. Robkin, Media, and Library.

## 1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of May 27, 2014 Public Safety Committee meeting.

## 2. New Business

- a. Review and approve the request to replace the "V" box spreader on Truck #12.
- b. Review and approve bid for 2014 New Sidewalk Projects on Madison Street/Avenue, 15<sup>th</sup> Street, and Elizabeth Street.
- c. Review and approve request for second driveway at 1133 College Avenue.
- d. Review and discuss possible Simplified Rate Case to PSC for a 3% rate increase in Water Rates for 2015.

## 3. Reports

- a. Utility Superintendent's Report
- b. Street Superintendent's Report
- c. Police Chief's Report
- d. Fire Chief's Report

## 4. Adjournment

Phil Wedekind, Chairperson

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Agenda Prepared by Kris Jackson  
Agenda Posted by Kris Jackson June 20, 2014

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (135 Fourth Street or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of other governmental bodies of the City of Baraboo, who are not members of the above Council, committee, commission, or board, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

**FOR INFORMATION ONLY, NOT TO BE PUBLISHED**

## Minutes of the Public Safety Committee Meeting – May 27, 2014

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Ed Geick, Bob Koss, Mark Schauf, Kevin Stieve, Mike Palm, Tom Fitzwilliams.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the April 28 meeting. By voice vote the motion carried.

### New Business

- a. Review and recommendation to approve Design Contract for the two utility crossings on USH 12 Bypass and the sewer and water extensions on Commerce Court – Peterson gave background to the Committee. He said that two bids were received, one from MSA Professional Services in the amount of \$9,500 and the second bid from SCS Engineers from Reedsburg in the amount of \$6,500. It is the recommendation from staff to award the bid to SCS Engineers. It was moved by Kolb, seconded by Plautz to recommend approval of Design Contract with the SCS Engineers in the amount of \$6,500. Motion carried unanimously.
- b. Review and recommend approval of the WWTP's 2014 Compliance Maintenance Annual Report – Peterson said that this is a yearly report for the Utility that is done every year through the DNR. It was moved by Kolb, seconded by Plautz to recommend approval of the WWTP's 2014 Compliance Maintenance Annual Report. Motion carried unanimously.
- c. Progress Report on Status of WPDES Permit Compliance Schedule for the WWTP's Total Phosphorus Water Quality Based Effluent Limit by MSA Professional Services – Peterson said that WPDES Permit is a five-year permit and each year the DNR has certain steps that have to be met. He said that the biggest thing has been phosphorus and the City has been working with MSA on what the City needs to do for the next step of phosphorus. Tom Fitzwilliams on MSA then addressed the Committee. He said that the Wastewater Treatment Facility has a new WPDES permit that was issued in July 2013. He said that the current phosphorus limit is 1.0 mg/L; therefore it is lower than what the current permit is and; it is essentially unattainable with the current plant configuration. He said that the proposed limit will be .1 mg/L. He said that the current plant gets very close to .1, so we are very close to reaching the new limit, but without doing some sort of upgrade at the plant, we would not be able to reliably be able to hit .1. He went on to say that the City has time to consider options; the City has until June, 2017 to complete the planning process. Fitzwilliams then explained the process that will be taken completing the process and the possible alternatives.
- d. Review and recommendation on proposed revisions to Section 11.07 for fully-automated collection – Pinion stated that he has made the revisions discussed at last month's meeting and presented the final draft of Section 11.07 to the Committee. It was moved by Kolb, seconded by Plautz to recommend approval of the revisions to Section 11.07 for fully-automated collections. Motion carried unanimously.
- e. Review and recommendation on Auto Aid Agreement for the Fire Department – Chief Stieve that the Committee could skip this because he has no further information. Kolb stated that his objections are the same as previously and have not changed.

### Reports

- a. Utility Superintendent's Report – Peterson gave an update on the Water Street Watermain leak. He said that the DNR didn't approve the lining project; therefore they dug up the leaky joint and repaired it. He said that they were able to get a temporary road patch in before the CWM opened on the 17<sup>th</sup>. He said that the crew has approximately 50% of this year's sewer cleaning completed. The Wastewater crew has completed the spring hauling of biosolids.
- b. Street Superintendent's Report – Koss said that all stump holes are filled in, seeded, and strawed.
- c. Police Chief's Report – Chief Schauf said that the monthly report and Police Line were included in the packet. He stated that he drove the department's golf cart w/cab, which hasn't been equipped with lights and sirens yet. He said that the vehicle does exactly 27 miles per hour. Schauf feels that this vehicle is going to be very effective for the Department.
- d. Fire Chief's Report – Chief Stieve stated that Terry Smith, who has served on the department for 25 years retired on May 12. Tyler Pointon has been promoted to Lieutenant to fill the vacancy. He also received word that David Radtke will be retiring. He said recruitment of firefighters is ongoing. He said that residency requirement was recently changed to match what Governor Walker signed into law some time ago, which is one must reside at all times of employment within 15 miles of the fire station, as measured by public roadways.

**ADJOURNMENT** – Kolb moved, Plautz seconded to adjourn the meeting at 1:54 pm. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

# MEMORANDUM

City of Baraboo

Date: June 20, 2014  
To: Public Safety Committee  
From: Tom Pinion  
Re: Background for June 23<sup>rd</sup> Meeting

## New Business:

**Item A.** Bob will be presenting a request to replace this 22-year old salt spreader. It is getting increasingly difficult to get the necessary repair parts for this spreader so it's not as reliable as we would like it to be. The estimated cost is \$10,000 and although it's not a budgeted item, we do have money set aside for new plow trucks and with Finance Committee approval, could utilize a portion of those funds.

**Items B.** Bids were opened on May 29<sup>th</sup> and we will review the sole bid and corresponding assessment rates for this year's sidewalk projects.

**Item C.** The property owner at 1133 College Avenue currently has "horseshoe-shaped" driveway with two curb openings. Here is a picture of the existing situation.



He would like to close the westerly opening (far left side of photo) and replace it with a new opening on the east side of his property (for right side of photo) to give him access to his rear yard and utility shed.

**Item D.** Wade will provide a thorough explanation of this request at this meeting. In the meantime, I will take a stab and providing some basic background information. Water rates are regulated by the Wisconsin Public Service Commission. A conventional rate case is a very detailed report that documents a Utility's financial performance over a period of years. The Baraboo Water Utility has submitted three such rate cases in 1994, 2002, and more recently in 2012. If you recall the discussion we had in 2012, although the PSC allows utilities a 6% rate of return, the City only authorized a 2% rate of return in an attempt to "curb" the overall rate increase at that time. By waiting 8 to 10 years between rate increases, the rate increase is bound to be pretty significant. Alternatively, the City could consider smaller, more frequent, incremental rate increases. The PSC allows communities a five-year "window" following a formal rate case to adjust water rates by way of a Simplified Rate Case. Wade has provided some data showing the effect of a 3% increase in rates.

Our hope is to have a good discussion about the matter without any formal action at this month's meeting. If the Committee determines this is a reasonable approach, we will prepare the necessary information for the Committee formal action next month.

Have a great weekend and I will see you on Monday!



	1st Qtr 2013	2nd Qtr 2013	3rd Qtr 2013	4th Qtr 2013	Average	Meter Size	Present Public Fire Protection	Present Private Fire Protection	Quarterly Bill Now	Proposed 3% Quarterly Charge less Proposed Fire Protection	Quarterly Increase	Proposed Public Fire Protection Increase	Proposed Private Fire Protection Increase	Total Quarterly Increase
<b>Residential</b>														
338 5th St	111	120	138	108	119.3	5/8"	2.79	0	\$ 41.14	\$ 42.28	\$ 1.15	\$ 0.08	\$ -	\$ 1.23
114 7th St	57	59	86	42	61.0	5/8"	2.79	0	\$ 32.22	\$ 33.10	\$ 0.88	\$ 0.08	\$ -	\$ 0.96
411 5th Ave	186	134	265	53	159.5	5/8"	2.79	0	\$ 47.29	\$ 48.63	\$ 1.33	\$ 0.08	\$ -	\$ 1.41
1220 Crestview	80	63	83	51	69.3	5/8"	2.79	0	\$ 33.49	\$ 34.40	\$ 0.92	\$ 0.08	\$ -	\$ 1.00
464 Russel	111	74	104	104	98.3	5/8"	2.79	0	\$ 37.92	\$ 38.97	\$ 1.05	\$ 0.08	\$ -	\$ 1.13
328 Mulberry	76	89	97	78	85.0	5/8"	2.79	0	\$ 35.90	\$ 36.89	\$ 0.99	\$ 0.08	\$ -	\$ 1.07
1516 Roblee	98	87	117	68	92.5	3/4"	2.79	0	\$ 37.04	\$ 38.07	\$ 1.02	\$ 0.08	\$ -	\$ 1.10
1721 Birch	17	17	70	15	29.8	5/8"	2.79	0	\$ 27.44	\$ 28.18	\$ 0.74	\$ 0.08	\$ -	\$ 0.82
888 Iroquios	133	134	155	131	138.3	5/8"	2.79	0	\$ 44.04	\$ 45.28	\$ 1.23	\$ 0.08	\$ -	\$ 1.31
1200 Walnut #5	59	63	32	48	50.5	5/8"	2.79	0	\$ 30.62	\$ 31.45	\$ 0.83	\$ 0.08	\$ -	\$ 0.91
427 Lake St	105	97	193	183	144.5	5/8"	2.79	0	\$ 45.00	\$ 46.26	\$ 1.26	\$ 0.08	\$ -	\$ 1.34
1100 Tandom Trl	187	194	207	164	188.0	3/4"	2.79	0	\$ 51.65	\$ 53.12	\$ 1.46	\$ 0.08	\$ -	\$ 1.54
1001 2nd Ave	105	99	96	99	99.8	5/8"	2.79	0	\$ 38.15	\$ 39.21	\$ 1.06	\$ 0.08	\$ -	\$ 1.14
1340 Silver Dr	41	39	29	28	34.3	5/8"	2.79	0	\$ 28.13	\$ 28.89	\$ 0.76	\$ 0.08	\$ -	\$ 0.84
824 6th St	190	161	169	162	170.5	5/8"	2.79	0	\$ 48.98	\$ 50.36	\$ 1.38	\$ 0.08	\$ -	\$ 1.46
<b>Commercial</b>														
1113 12th St	369	378	444	454	411.3	1.5"	32.25	0	\$ 151.27	\$ 154.84	\$ 3.57	\$ 0.97	\$ -	\$ 4.54
127 4th St	269	159	286	286	250.0	5/8"	6.45	0	\$ 64.80	\$ 66.55	\$ 1.75	\$ 0.19	\$ -	\$ 1.94
117 4th St	595	652	667	553	616.8	5/8"	6.45	0	\$ 114.87	\$ 118.12	\$ 3.25	\$ 0.19	\$ -	\$ 3.44
124 4th Ave	430	461	497	422	452.5	5/8"	6.45	0	\$ 93.85	\$ 96.46	\$ 2.62	\$ 0.19	\$ -	\$ 2.81
1215 8th St	3080	3478	4735	2967	3565.0	1.5"	32.25	0	\$ 554.95	\$ 570.63	\$ 15.68	\$ 0.97	\$ -	\$ 16.65
701 Hwy 12	521	784	1914	996	1053.8	1.5"	32.25	0	\$ 233.51	\$ 239.54	\$ 6.04	\$ 0.97	\$ -	\$ 7.01
<b>Industrial</b>														
801 Sauk	810	975	774	724	820.8	2"	51.6	150	\$ 403.03	\$ 409.07	\$ 6.04	\$ 1.55	\$ 4.50	\$ 12.09
801 Lynn	922	990	1675	1089	1169.0	2"	51.6	93	\$ 390.61	\$ 397.99	\$ 7.38	\$ 1.55	\$ 2.79	\$ 11.72
1239 Sauk	143	179	152	159	158.3	1.5"	32.25	150	\$ 263.46	\$ 265.90	\$ 2.44	\$ 0.97	\$ 4.50	\$ 7.91
1060 Teel	14875	21142	20641	17032	18422.5	4"	161.25	150	\$ 2,652.46	\$ 2,722.70	\$ 70.24	\$ 4.84	\$ 4.50	\$ 79.58
<b>Public Authority</b>														
707 Center	458	458	192	547	413.8	1.5"	32.25	0	\$ 151.59	\$ 155.17	\$ 3.58	\$ 0.97	\$ -	\$ 4.55
1531 Draper	1717	1593	732	2040	1520.5	1.5"	32.25	0	\$ 293.25	\$ 301.08	\$ 7.83	\$ 0.97	\$ -	\$ 8.80
1000 Manchester	4670	5842	4608	4454	4893.5	2"	51.6	0	\$ 766.62	\$ 788.07	\$ 21.45	\$ 1.55	\$ -	\$ 23.00
1006 Connie	1135	1324	988	1590	1259.3	2"	51.6	51	\$ 360.16	\$ 367.89	\$ 7.73	\$ 1.55	\$ 1.53	\$ 10.81
<b>RR Donnelley</b>														
	623	595	1141	773	783.0	1.5"	32.25	225	\$ 423.85	\$ 428.85	\$ 5.00	\$ 0.97	\$ 6.75	\$ 12.72
	27087	24237	22137	17665	22781.5	2"	51.6	150	\$ 2,884.30	\$ 2,964.78	\$ 80.48	\$ 1.55	\$ 4.50	\$ 86.53
	145225	144231	210268	172396	168030.0	4"	161.25	0	\$ 18,959.29	\$ 19,523.23	\$ 563.94	\$ 4.84	\$ -	\$ 568.78
	743765	599379	910806	829259	770802.3	6"	322.5	225	\$ 85,833.48	\$ 88,392.06	\$ 2,558.58	\$ 9.68	\$ 6.75	\$ 2,575.01



# POLICE LINE

The Baraboo Police Department Newsletter

June 2014

## From the Chief

The Sauk County Drug Task Force recently completed a search warrant in the City that ended up with 11 arrests. As a department this year, we have made 100 arrests related to drug charges. Our detectives as part of the SCDTF have also completed a total of 18 searches for illegal drugs throughout Sauk County for drugs ranging from marijuana, prescription pills, cocaine and heroin.

As part of the initiative to get rid of unused prescriptions, the department has collected and destroyed over 570 pounds of pills, including dangerous and widely abused opiates.



Photo of some of the 230 pounds of pills collected and destroyed in April.

I have made it a priority for this department to pursue illegal drug use. There are arguments about the monies we spend fighting what seems to be a never ending battle. There are indeed costs, but I most certainly believe the cost of looking the other way is much higher.

The impact that drugs have on an addicted person's life is significant; as is the impact of peripheral crimes drug abusers commit to get the cash to purchase their drugs. Thefts, burglaries and even armed robberies are often the result of a person supporting their need for the chemicals they are addicted to.

As a department and as a county we will continue to pursue those who buy sell and use illegal substances. We cannot afford not to.

## Anniversaries

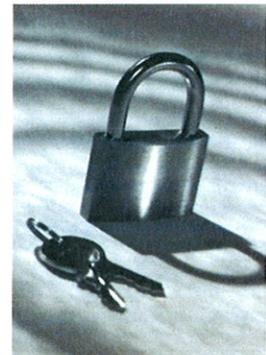
In June, we celebrate the anniversaries of Sgt. Ryan LaBroschian, 11 years; Officer Nick Defiel, 14 years; Officer Amanda Meddaugh 4 years; Officer Jessica Pichler 13 years; Officer Jeff Shimon, 8 years.

## Heat Safety Plan

With the long cold spring, we are all enjoying the moderate temperature we have seen this June. But are you ready for the hot and humid weather that will follow into August? Remember your pets when the heat goes up, being sure they have shelter and water. Emergency Management will open cooling centers as the mercury soars as well, but let's get ready.

## Summer Safety

We often talk about safety in the summer referring to riding bikes and walking, but don't forget your home. We have seen some thefts where people have left windows open with the nice weather and arrive home to find they have been victimized. Additionally, the warm weather often has bad guys prowling at night, looking for unlocked vehicles and taking items of opportunity.



Taking a few moments to make sure you are not a victim may just save you many frustrations. Making sure that your property is secure when you leave and that we are not leaving items out for people to take are great starts. Lock your vehicles and don't leave items in plain sight that you don't want taken. Have the kids put their bikes away in the garage or shed and avoid leaving items out that could be taken. A few moments may just protect you and your property.

**Baraboo Police Department  
Monthly Activity Report  
May 2014**

	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
<b>Calls for Service</b>					
Burglaries	5	15	22	-7	-31.82%
Thefts	40	155	165	-10	-6.06%
Criminal Damage	12	26	39	-13	-33.33%
Assist other agencies	70	329	321	8	2.49%
Assists - West Baraboo	8	18	15	3	20.00%
Animal Complaints	27	101	109	-8	-7.34%
Total of all Calls	929	4,039	4,142	-103	-2.49%

**Traffic Crashes**

Total Traffic Crashes	29	129	136	-7	-5.15%
Persons Killed	0	0	0	0	0.00%
Persons Injured	3	15	17	-2	-11.76%
Pedestrians Injured	0	0	0	0	-200.00%

**Enforcement Activity**

Adult Notices of Appearance	102	430	470	-40	-8.51%
Drug Charges	30	100	54	46	85.19%
Traffic Citations	569	2912	3,137	-225	-7.17%
OWI Arrests	13	74	58	16	27.59%
Seatbelt Violations	54	290	517	-227	-43.91%
Traffic Warnings	224	1224	1,377	-153	-11.11%
Juvenile Offenses	29	181	210	-29	-13.81%
Curfew Violations	0	7	6	1	16.67%
Underage Alcohol Citations	5	27	37	-10	-27.03%
Parking Citations	103	609	1,363	-754	-55.32%

**Fines and Fees**

Court Fines	\$4,964.38	\$31,095.25	\$28,823.36	\$2,271.89	7.88%
Parking Fines	\$1,975.00	\$14,595.00	\$23,219.63	-\$8,624.63	-37.14%
Police Department Fees	\$31.00	\$289.15	\$642.19	-\$353.04	-54.97%