

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, June 9, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Petty, Ellington, Alt, Robkin, Thurow

Council Members Absent: Kolb, Sloan, Plautz

Others Present: Atty. Reitz, Chief Schauf, M. Klingenmeyer, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Alt, seconded by Ellington and carried to approve the minutes of May 26, 2015.

Moved by Alt, seconded by Petty and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PUBLIC INVITED TO SPEAK** –No one spoke.

**MAYOR'S COMMENTS**

The Mayor congratulated Officer Amanda Meddaugh of the Police Department for her 5<sup>th</sup> service anniversary.

**CONSENT AGENDA**

**Resolution No. 15-29**

THAT the Accounts Payable, in the amount of \$533,496.67 be allowed and ordered paid.

Moved by Ellington, seconded by Wedekind and carried on voice vote to approve the Consent agenda.

**NEW BUSINESS**

**Resolutions:**

**Resolution No. 15-30**

**Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:**

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703, Wis. Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements: 2015 Sidewalk Construction.
2. The property to be assessed lies within the following described assessment district:

**ASSESSMENT DISTRICT**

**New Sidewalk** – That property on:

- East side of Park Street, from 8<sup>th</sup> Ave south through the alley.
  - East side of Elizabeth Street, from the existing sidewalk north of Rivercrest Dr to Water St
  - West side of Mound Street, from Council St to Water St.
3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
  4. The City Council determines that the improvements constitute an exercise of the

police power for the health, safety and general welfare of the municipality and its inhabitants.

5. The City Engineer shall prepare a report which shall consist of:
  - (A) Final plans and specifications for the improvements.
  - (B) An estimate of the entire cost of the proposed improvements.
  - (C) A schedule of proposed assessments.
  
6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection.
  
7. Upon receiving the report of the City Engineer, the Clerk or her designee shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as Class 1 notice under ch. 985, Wis. Stats, and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with the reasonable diligence.
  
8. The hearing shall be held in the Council Chambers of the City Hall at 135 Fourth Street, Baraboo, WI 53913 on July 14<sup>th</sup>, 2015 at 7:00 p.m. in accordance with Section 66.0703 (7)(a), Wis. Stats.
  
9. The assessment against any parcel may be paid in cash or in annual installments in accordance with the City of Baraboo Sidewalk Policy and Special Assessment Procedure.

Moved by Wedekind, seconded by Petty, and carried that **Resolution No. 15-30** be approved - 6 ayes.

**Resolution No. 15-31**

That the following budget amendments are authorized for the first quarter, 2015:

**2015 BUDGET AMENDMENTS**  
1st Quarter,  
2015

BA#	Account	Account Name	Original Budget	Amount to Transfer	Added to Budget	Amended Budget
15-01	Encumbrances	Use funds from 2014 for purchases completed in 2015.				
	100-21.52200.346	Encumber - Fire uniforms with DNR grant	20,485		302	20,787
	100-52-55200-260	Encumber - Parks Pumphouse asbestos testing	17,500		1,230	18,730
	100-51-55110-270	Encumber - Library technology grant funds	48,015		1,943	49,958
	100-10-49300	Fund Balance Applied	327,571	3,475		331,046
	Appropriate fund balance for open purchase orders for equipment and services at year end.					
15-02	Police	Police Evidence and Garage utilities				
	100-20.52110-00222	Police - Electric	0	1,900		1,900
	100-20.52110-00223	Police - Heat	0	1,700		1,700
	100-11.51620-00222	Alma Waite - Electric	1,900	(1,900)		0
	100-11.51620-00223	Alma Waite - Heat	1,700	(1,700)		0

Transfer budget for Alma Waite utility costs to PD budget now that it is used exclusively by PD.

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15-03	Public Works	Purchase Salt Brine System				
		100-31.53350.00814	PW - Snow & Ice - Equipment Purchases	14,000	1,968	15,968
		100-31.53350.00361	PW - Snow & Ice - Blades & Plow Materials	12,000	(1,968)	10,032

Transfer funds to cover the purchase.

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15-04	Police	Bar Buddies Grant				
		100.20.52110.270	PD - Police Department, Special Services	31,000.00	2,802.00	33,802.00
		100.20.43525	PD - Police Grant	6,500.00	2,802.00	9,302.00

Appropriate grant funds for Bar Buddy services

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15-05	Fire	Reallocate budget for purchase of 10 pagers				
		100-21-52200-340	Fire - Operating	9,950	(4,045)	5,905
		100-21-55220-392	Fire - Small equipment	35,411	4,045	39,456

Transfer funds for purchase of pagers

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15-06	Public Works	Purchase Becker property from Sauk County				
		100-31.53270-821	CSC - Land	0	2,826	2,826
		100-31.53270-920	CSC - Utility allocation	-18,024	(426)	(18,450)
		100-31-53300-290	PW-Streets-Sealcoating	9,000	(2,400)	6,600

Transfer funds to cover the purchase

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15-07	Parks	Civic Center improvements with the remaining bond money				
		100-52-55130-814	Civic Center - Equipment	4,500	(4,500)	0
		100-52-55130-822	Civic Center - Building Improvements	4,500	(4,500)	0
		100-52-49297	Transfer f rm Park Seg	9,000	-9,000	0

Unappropriate Park segregated funds for these projects

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15-08	Police	Service contracts for software are over budget				
		100-20-52130-250	Police R&S - Equipment maintenance	10,000	1,900	11,900
		100-20-52110-392	Police - Small equipment	29,500	(1,900)	27,600

Transfer funds to cover overage

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<b>General Fund</b>	<b>Total Additional Appropriation</b>	<b>(2,723)</b>	<b>(2,723)</b>
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Moved by Petty, seconded by Alt, and carried that **Resolution No. 15-31** be approved – 6 ayes.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

BDAS Representative Thurow: Noted correspondence had been sent to North Freedom from Admin. Geick and a response is pending. After 7 months of negotiations, an agreement with Richland County has been completed for 911 services. The State discovered Richland County couldn't cover 911 services for every shift. Contract was accepted by Richland County, and is effective June 2, 2015-December 2, 2015. There should be no cost impact for BDAS, and if RC needs the use of a BDAS ambulance, the fees would be at a profit.

Robkin noted actions taken by the State will take decades to recover what's happened in Wisconsin. The Mayor noted he had been interviewed by Channel 3 regarding the Resolution adopted by the Council regarding the UW Budget cuts.

Ellington commended the Baraboo Police Department for its conduct during the disappearance of Anne Rakos.

### **REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

#### **Baraboo Economic Development Commission**

**May 7, 2015**

**I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2<sup>nd</sup> St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statutes regarding open meetings.

**II. Roll Call & Approve Agenda**

Present: Wise, Burgi, Umhoefer, Alt, Ayar, Bowers, Palm, Taylor

Absent: Anderson, Huffaker, Stauffacher

Other: Ed Geick, Carolyn Wastlund, Patrick Cannon, Meg Allen

**III. Approve Minutes**

Motion to approve the minutes as presented for March 5, 2015

Umhoefer (1); Bowers (2)

Aye: All via voice vote

Nay: None

**IV. Public Comment**

No one from the public wished to make a comment at this time.

**V. Presentation and Discussion: Economic Development Partners**

**a. Mr. Jay Smith Teel Manufacturing**

Mr. Smith was unable to attend the meeting. Therefore, no report was provided. He will be rescheduled for a later meeting.

**VI. Old Business**

**A. Update on Development Activities**

City Administrator Ed Geick gave an update on the following items:

- a. Several inquiries regarding the Riverfront area
- b. The property next to the old Ringling Hotel
- c. The old Alliant Energy site
- d. Becker property on Lynn St.
- e. Property near Wal-Mart
- f. Property along new by-pass area.

**B. Update on the Plan Commission and Council**

Mayor Palm indicated that the City has given a conceptual approval for a part of the old Glacier valley Ford Site.

The City Council will also be taking action of Resolutions opposing the possible elimination of personal property taxes and the \$300,000,000 reduction in funding for the University System as proposed the State budget.

**C. Updates from economic development partners and collaborators**

Ms. Wastlund indicated that the CDA is looking at the possibility of selling the duplex units. HUD has several criteria that must be met in order to sell them.

In addition, the CDA is accepting bids to renovate the house at 620 Second Ave. This is the house that was donated to the CDA.

**VII. New Business**

**A. Update on Economic Development Plan:**

Chairperson Wise provided an update on the progress related to the re-writing of the Chapter 8 of the Comprehensive Plan. A power point was provided which captured the direction being taken by the drafting group.

The focus of the group was to track three distinct areas. They are: Business Development, Community Development and Redevelopment. Each area will have multiple action items within the category.

Entitled "Grow Baraboo" the slide show was provided to solicited reactions and comments from the other members of the Committee. Several comments made by members indicated that felt the outline contained all the prior ideas and

concepts discussed by the Committee over the past several years. The group directed the working committee to continue with their efforts and to begin a draft of the plan.

The group indicated they would like to make a presentation at the July meeting regarding the draft document.

**B. Update on Partner Presentation Schedule**

It was noted that the speaker for the June meeting is Denise Reimer. The group also indicated that they would like to hold the July meeting at Driftless Glen if possible.

**VIII. Commissioner and City Staff comments**

Mr. Bowers indicated that with the recent HWY 12 construction, the County Hwy Shop is now more visible than before. He wanted to know what steps the City and the Village of West Baraboo could take to have the county improve the conditions of the site.

**IX. Adjournment**

A motion was made to adjourn the meeting at 7:58 PM.  
Palm (1); Alt (2)  
Aye: All via voice vote  
Nay: None

**BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)  
BOARD OF DIRECTOR'S MEETING**

**May 20, 2015**

**Members Present:** S. Kessenich, D. Thurow, B. Stelling, S. Fay, D. Cowan

**Member Absent:** F. Kruse, N. Bacher, T. Wickus, L. Steffes

**Others**

**Call to Order:** Sandy Kessenich presided over the meeting, called it to order at 5:50P.M., and noted compliance with the Open Meeting Law.

**Meeting Minutes:**

Moved by Cowan, seconded by Thurow, and unanimously carried to approve the minutes of April 15, 2015.

**Agenda:** Moved by Stelling, seconded by Fay, and unanimously carried to approve the agenda as published.

**Reports:**

Appearance – Baskets will be up soon. Nanny Park Facebook page is now on, working on Farmer’s Market banner, bike racks being considered. Garbage can needed for Oak St between 2<sup>nd</sup>/3<sup>rd</sup>.

Parking – Weed spraying bid was received.

**New Business:**

1. Vouchers –	American Legion	\$ 299.86
	Capital Newspapers	1,050.00
	City of Baraboo	310.04
	Gatehouse Gardens	<u>780.00</u>
	<b>TOTAL:</b>	<b>\$2439.90</b>

Moved by Stelling, seconded by Cowan and unanimously carried to approve the vouchers.

2. Discussion of mural on Century Link building: Ed suggested \$8,000 donation. Moved by Stelling, seconded by Cowan and unanimously carried to commit to the donation.
3. Ed mentioned possible parking lot project for future funding.
4. The condition and painting of the parking lot behind Bekah’s was discussed.

**Next Meeting:** Wednesday, 17, 2015 at 5:45 p.m., Room 11, Civic Center.

**Adjournment:** Moved by Stelling, seconded by Cowan, and unanimously carried to adjourn at 6:30 PM.

Baraboo Economic Development Corporation  
Speaker/Presenters Schedule

<u>Month</u>	<u>Topic</u>	<u>Presenter</u>	<u>BEDC Member</u>
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Next regular meeting will be held on Thursday, June 25, 2015, 8:00am

Adjourn: 8:14AM.

**ADJOURNMENT**

Moved by Wedekind, seconded by Petty, and carried on voice vote, that the meeting adjourn.

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Cheryl M. Giese, Clerk-Finance Director