

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, April 19, 2016, 5:30pm
Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Avenue
Members Noticed: E. Burchett, J. Ellington, M. Grant, F. Hartmann, N. Knappen, J. McMahon, B. Stelling, L. Von Asten, D. Wernecke
Others Noticed: Clerk's office, City Administrator, Mayor, TAB Representative, L. Mueller, S. McNevin

- I. Call to order
 - A. Note compliance with Open Meeting Law
 - B. Roll call
 - C. Approve agenda
 - D. Approval of the March 15, 2016 Library Board meeting minutes

- II. Appearances: presentation on proposed School District of Baraboo referendum by District Administrator Lori Mueller and board member Sean McNevin

- III. Unfinished business
 - A. Teen Advisory Board report
 - B. Review of proposals for website re-design

- IV. New business
 - A. Request to re-visit the structure for the proposed building upgrade committee
 - B. Library brand proposal
 - C. Open Circulation Assistant position (12.5 hours per week) and Library Director desk hours (7 hours per week)
 - D. Changes to credit reporting rules and materials recovery service process
 - E. Device Checkout Policy (formerly known as the Laptop Checkout Policy) - schedule Policy Committee meeting

- V. Financial Summary
 - A. Bills: B. Stelling, examiner
 - B. Revenue and donations report
 - C. Expenditure report
 - D. Trust fund report

- VI. Consent agenda
 - A. Correspondence
 - B. Staff reports
 - C. Statistics

- D. Board member volunteer experiences
- E. Friends report

VII. Adjournment

Agenda Posted by _____ on _____

Agenda prepared by M. Allen

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director, 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH