

**Council Chambers, Municipal Building, Baraboo, Wisconsin  
Tuesday, March 10, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Sloan, Petty, Ellington, Alt, Thurow

Council Members Absent: Plautz, Robkin

Others Present: Atty. Reitz, Chief Schauf, Clerk Giese, Adm. Geick, members of the press and others.

The Pledge of Allegiance was given.

Moved by Wedekind, seconded by Kolb and carried to approve the minutes of March 10, 2015.

Moved by Alt, seconded by Petty and carried to approve the agenda.

**Compliance with the Open Meeting Law was noted.**

**PUBLIC INVITED TO SPEAK** –No one spoke.

**MAYOR'S COMMENTS**

The Mayor read a proclamation for Girl Scout Week the week of March 16<sup>th</sup> and also March 15-21 as National Surveyor's week.

The Mayor congratulated Trina Cromwell for her 5 year anniversary with the Police Department.

**CONSENT AGENDA**

**Resolution No. 14-123**

THAT the Accounts Payable, in the amount of \$612,187.10 be allowed and ordered paid.

**Resolution No. 14-124**

THAT Jim Bowers, Wellington Huffaker and David Taylor be appointed to the Baraboo Economic Development Commission serving until February 28, 2018.

Moved by Wedekind, seconded by Petty and carried on voice vote to approve the Consent agenda.

**NEW BUSINESS**

**Resolutions:**

**Resolution No. 14-125**

That the Council accepts the scope of services agreement with Quarles and Brady to complete the \$3,075,000 City of Baraboo General Obligation UW System Campus Bonds, Series 2015A bond sale.

Moved by Sloan, seconded by Kolb, and carried that **Resolution No. 14-125** be approved – 7 ayes.

**Resolution No. 14-126**

RESOLUTION AWARDING THE SALE OF \$3,040,000  
GENERAL OBLIGATION UW SYSTEM CAMPUS BONDS, SERIES 2015A

WHEREAS, on February 10, 2015, the Common Council of the City of Baraboo, Sauk County, Wisconsin (the "City") adopted an Initial Resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds in an amount not to exceed \$3,040,000 to raise funds for the public purpose of paying the cost of projects, including construction of a new

science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes (the "Project");

WHEREAS, pursuant to the provisions of Section 67.05, Wisconsin Statutes, within 15 days following the adoption of the Initial Resolution, the City Clerk caused a notice to electors to be published, stating the purpose and maximum principal amount of the bond issue authorized by the Initial Resolution and describing the opportunity and procedure for submitting a petition requesting a referendum on the bond issue authorized by the Initial Resolution;

WHEREAS, to date, no petition for referendum has been filed with the City Clerk, and the time to file such a petition shall expire on March 12, 2015;

WHEREAS, on February 10, 2015, the Common Council of the City also adopted a resolution entitled: "Resolution Providing for the Sale of \$3,040,000 General Obligation UW System Campus Bonds", providing that the general obligation bond issue authorized by the Initial Resolution be issued and designated as "General Obligation UW System Campus Bonds" (the "Bonds") for the purpose of paying the cost of the Project;

WHEREAS, the Common Council now deems it to be necessary, desirable and in the best interest of the City that the Bonds be issued in the aggregate principal amount of \$3,040,000;

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the City has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds;

WHEREAS, Ehlers, in consultation with the officials of the City, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on March 10, 2015;

WHEREAS, the City Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on March 10, 2015;

WHEREAS, the City has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the City. Ehlers has recommended that the City accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1A. Ratification of the Notice of Sale and Offering Materials. The Common Council of the City hereby ratifies and approves the details of the Bonds set forth in Exhibit A

attached hereto as and for the details of the Bonds. The Notice of Sale and any other offering materials prepared and circulated by Ehlers are hereby ratified and approved in all respects. All actions taken by officers of the City and Ehlers in connection with the preparation and distribution of the Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1B. Award of the Bonds. Subject to the condition that no valid petition for a referendum is filed by March 12, 2015 in connection with the Initial Resolution, the Proposal of the Purchaser offering to purchase the Bonds for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal is hereby accepted. The Mayor and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. The good faith deposit of the Purchaser shall be retained by the City Treasurer until the closing of the bond issue, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Bonds shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Bonds. The Bonds shall be designated "General Obligation UW System Campus Bonds, Series 2015A"; shall be issued in the aggregate principal amount of \$3,040,000; shall be dated April 1, 2015; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2016. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bonds maturing on April 1, 2024 and thereafter shall be subject to redemption prior to maturity, at the option of the City, on April 1, 2023 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the City and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference.]

Section 4. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2015 through 2034 for the payments due in the years 2016 through 2035 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

#### Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for \$3,040,000 General Obligation UW System Campus Bonds, Series 2015A, dated April 1, 2015" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. The City Treasurer shall deposit in the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Bonds; Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund separate and distinct from all other funds of the City and disbursed solely for the purposes for which borrowed or for the payment of the principal of and the interest on the Bonds. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose for which the Bonds have been issued has been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Bonds, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Bonds to the Purchaser which will permit the conclusion that the Bonds are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax

Section 11. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 12. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by [\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_], which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes] **OR** [the City Clerk or City Treasurer] (the "Fiscal Agent"). [The Fiscal Agency Agreement between the City and the Fiscal Agent shall be substantially in the form attached hereto as Exhibit F and incorporated herein by this reference.]

Section 13. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 14. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations previously executed on behalf of the City and on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to KleinBank, Chaska, Minnesota at Closing for further distribution as directed by Ehlers.

Section 17. Official Statement. The Common Council hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 19. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment

of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

**Section 21. Conflicting Resolutions; Severability; Effective Date.** All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Moved by Wedekind, seconded by Alt, and carried that **Resolution No. 14-126** be approved - 7 ayes. Mike Harrigan reported on the sale of the bonds. 4 bids were received and the lowest bid from FTN Financial Markets, Memphis TN for 2.7779%. He also referred to the movement of the market in the last 12 months, indicating this is a favorable time for borrowing money. The underwriter gave a good discount which allowed the size of the issue to be reduced to \$3,040,000. Moody's Investor Service gave a very strong report based on our reserve levels and sound financial condition and resulted in our bond rating of Aa3.

**Resolution No. 14-127**

To approve of the purchase of the parcels 1759 and 947 (325 Lynn St) and parcel 851 (314) Depot from Sauk County and to authorize the Mayor and City Clerk to sign the necessary documents to complete the transaction.

Moved by Wedekind, seconded by Sloan, and carried that **Resolution No. 14-127** be approved - 7 ayes.

**Resolution No. 14-128**

That the following budget amendments are authorized for the year end, 2014:

**2014 BUDGET AMENDMENTS**  
4th Quarter,  
2014

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>
Parks	Mower needs drive shaft repair and several other equipment repairs					
	100-52.55200.260	Parks Repair & Maint Serv Buildings	19,250.00	(3,240.00)		16,010.00
	100-52.55200.250	Parks Repair & Maint Equipment	7,000.00	3,240.00		10,240.00
	Transfer funds to cover repairs					
Public Works	Increase budget for repair supplies					
	100-31.53240-00250	R&M Service Equipment	8,000.00	(1,500.00)		6,500.00
	100-31.53240-00340	Operating Supplies	9,000.00	1,500.00		10,500.00
	Transfer funds to cover additional repair supplies					
Parks	To purchase TV, Reception desk and Snowblower for Civic Center					
	100-52.55130.260	Civic Center-R&M Serv Buildings	9,450.00	(1,260.00)		8,190.00
	100-52.55130.392	Civic Center-Sm Equip Purchases	0.00	1,260.00		1,260.00
	Transfer funds to purchase these items					
Public Works	Tires for Garbage & Recycling Truck					

	100.31.53620.00210	PW - Garbage & Refuse, Publishing	500.00	(500.00)	0.00
	100.31.53620.00240	PW - Garbage & Refuse, Repair & Maint Service-Vehicle	1,704.25	(1,200.00)	504.25
	100.3153240.00341	PW - Machinery & Equipment, Tires	2,628.20	(1,300.00)	1,328.20
	100.31.53620.00341	PW - Garbage & Refuse, Tires	(229.00)	3,000.00	2,771.00
	100.31.53635.00240	PW - Recycling, Repair & Maint Service-Vehicle	2,863.69	(1,039.00)	1,824.69
	100.31.53635.00341	PW - Recycling, Tires	0.00	1,039.00	1,039.00
Transfer funds to purchase tires					
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Public Works	Purchase motors for salt spreaders, #6 & #10				
	100.31.53350.340	PW - Snow & Ice, Operating Supplies	500.00	(500.00)	0.00
	100.31.53350.350	PW - Snow & Ice, Repair & Maint Materials	1,492.33	500.00	1,992.33
Transfer funds to make purchase					
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Public Works	Purchase Rain Gear				
	100.31.53230.346	PW - PW Operations, Uniforms	1,500.00	(619.00)	881.00
	100.31.53230.319	PW - PW Operations, Safety	5,000.00	619.00	5,619.00
Transfer funds to make purchase.					
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Police	Bar Buddies Grant				
	100.20.52110.270	PD - Police Department, Special Services	30,240.00	6,490.00	36,730.00
	100.20.43525	PD - Police Grant	14,000.00	6,490.00	20,490.00
Appropriate grant funds for Bar Buddy program					
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Public Works	Use money for diagnostic equipment from equipment upgrades				
	100.31.53240.392	PW - Machinery & Equipment, Sm. Equipment	26,406.00	(10,000.00)	16,406.00
	100.31.53240.350	PW - Machinery & Equipment, Repair & Maint Materials	76,663.00	10,000.00	86,663.00
Transfer funds to cover equipment repairs					
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Engineering	Received grant for summer intern to help with South Boulevard communications				
	100.10.43790	Local Government Grant	0.00	1,250.00	1,250.00
	100.30.53100-120	Engineering - Wages	83,520.00	1,162.00	84,682.00
	100-30-53100-130	Engineering - Social Security	9,306.00	88.00	9,394.00
Appropriate funds to pay intern wages					
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Library	Received a technology grant from SCLS				
	100.51-43720	SCLS Library Aid	232,604.00	2,222.00	234,826.00
	100-51-55110-270	Library - Special Services	46,309.00	1,942.00	48,251.00
	100-51-55110-323	Library - Adult Materials	11,200.00	280.00	11,480.00
Appropriate funds for purchase of digital content.					
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Parks	Move money to cover budget overages				
	100-52-55130-350	Civic Center - R&M Materials	2,000.00	554.00	2,554.00
	100-52-55130-340	Civic Center - Operating	7,500.00	(554.00)	6,946.00
	100-52-55200-320	Parks - Publications, Training	1,010.00	142.00	1,152.00

100-52-55200-345	Parks - Chemicals	3,223.00	178.00	3,401.00
100-52-55200-530	Parks - Rents and Leases	0.00	475.00	475.00
100-52-55200-340	Parks - Operating	8,120.00	(795.00)	7,325.00
100-52-55410-221	Zoo - Water	6,500.00	3,871.00	10,371.00
100-52-55410-260	Zoo - Building repair	11,410.00	(3,871.00)	7,539.00
100-52-55410-392	Zoo- Small Equipment	0.00	99.00	99.00
100-52-55410-350	Zoo- R & M Materials	2,200.00	(99.00)	2,101.00
100-52-56110-392	Forestry - Small Equipment	1,064.00	200.00	1,264.00
100-52-56110-340	Forestry - Operating	586.00	(200.00)	386.00
100-53-55300-250	Recreation - Equipment repair	2,000.00	250.00	2,250.00
100-53-55300-390	Recreation - Other Supplies/Expense	0.00	140.00	140.00
100-53-55300-350	Recreation - R & M Materials	500.00	(390.00)	110.00

Transfer funds between line items

Police	Use proceeds from sale of Building Inspection vehicle to cover cost of the unbudgeted NEV and new squads paint and equipment.			
100-10-48300	Sale of Assets	7,488.00	4,693.00	
100-20.52110-392	POL- Small Equipment Purchase	34,760.00		4,493.00 39,253.00
100-20.52110-810	POL- Vehicle Purchases	30,488.00		200.00 30,688.00

Transfer funds to cover the purchases

Public Works	Need more tires for garbage trucks			
100-31.53620-341	PW - Garbage - Tires	6,000.00	1,972.00	7,972.00
100-31.53635-341	PW - Recycling - Tires	4,039.00	1,973.00	6,012.00
100-31.53620-240	PW - Garbage - Vehicle maint	750.00	(339.00)	411.00
100-31.53635-240	PW - Recycling - Vehicle Maint	1,961.00	(1,160.00)	801.00
100-31.53635-350	PW - Recycling - Repair & Maint	4,000.00	(815.00)	3,185.00
100-31.53650-340	PW - Compost - Operating Supplies	6,500.00	(1,631.00)	4,869.00

Transfer funds to cover purchase.

Public Works	Purchase transmission for Truck #9 and filters for #20			
100-31.53240-00350	PW - Mach & Equip - R& M Materials	86,663.00	9,500.00	96,163.00
100-31.53240-00392	PW - Mach & Equip - Small Equip	16,406.00	(9,500.00)	6,906.00

Transfer all unnecessary funds in Small Equipment to 350

Library	Move money to cover budget overages			
100-51-55110-220	Library - Telephone	1,100.00	100.00	1,200.00
100-51-55110-223	Library - Heat	4,500.00	150.00	4,650.00
100-51-55110-311	Library - Automation software	2,500.00	650.00	3,150.00
100-51-55110-343	Library - Postage	1,400.00	95.00	1,495.00
100-51-55110-530	Library - Rents and Leases	4,335.00	75.00	4,410.00
100-51-55110-280	Library - Service Maint - Facilities	3,356.00	(525.00)	2,831.00
100-51-55110-310	Library - Office Supplies	1,150.00	(95.00)	1,055.00
100-51-55110-330	Library - Travel	1,900.00	(100.00)	1,800.00
100-51-55110-340	Library - Operating Expense	7,000.00	(350.00)	6,650.00

Transfer funds between line items

Library	Adjust materials line items to move more money to Children's books			
100-51-55110-324	Library - Juvenile materials	14,900.00	1,000.00	15,900.00
100-51-55110-328	Library - Audio visual	20,000.00	(1,000.00)	19,000.00

Transfer funds to purchase more books

Public Works	Purchase chain saws				
	100-31-53370-392	PW - Small Equipment Purchase	3,500.00	555.00	4,055.00
	100-31.53370-270	PW - Special Services	3,000.00	(555.00)	2,445.00
Transfer funds to cover purchase.					

Public Works	Purchase Fan Clutch and Blade				
	100-31.53620-350	PW - Sanitation - Repair& Maint Materials	4,410.00	2,978.00	7,388.00
	100-31.53650-340	PW - Compost - Operating Supplies	4,869.00	(2,978.00)	1,891.00
Transfer funds to cover purchase and cover budget overage					

Public Works	Purchase emergency radios				
	100-31-53230-392	PW - Operations - Small Equipment	500.00	4,500.00	5,000.00
	100-31-53240-392	PW - Mach & Equip - Small Equipment	6,906.00	(4,500.00)	2,406.00
Transfer funds to cover purchase					

Public Works	Purchase liquid salt tanks				
	100-31-53350-392	PW - Snow & Ice - Small Equipment	0.00	3,048.00	3,048.00
	100-31-53350-250	PW - Snow & Ice - Equipment repair	10,000.00	(3,048.00)	6,952.00
Transfer funds to cover purchase					

<b>General Fund</b>	<b>Total Additional Appropriation</b>	<b>14,655.00</b>	<b>14,655.00</b>
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Stormwater	Purchase Broom motor for Street Sweeper				
	950-36-81000-350	SW - Street Cleaning - R & M	8,000.00	1,200.00	9,200.00
	950-36-81000-250	SW - Street Cleaning - R&M Equip	6,500.00	(1,200.00)	5,300.00
Transfer funds to cover the purchase					

	<b>Account</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amount to Amend</b>	<b>Added to Budget</b>	<b>Amended Budget</b>
Clerk/Treasurer	Shift personnel costs to adjust for actual % of time worked in each Department.					
	100-11-51420-120	Clerk-Wages	130,829	-5,127		125,702
	100-11-51420-130	Clerk-Social Sec	15,541	-392		15,149
	100-11-51420-131	Clerk-Retirement	18,079	-431		17,648
	100-11-51520-120	Treasurer-Wages	53,927	5,127		59,054
	100-11-51520-130	Treasurer-Social Security	4,044	392		4,436
	100-11-51520-131	Treasurer-Retirement	4,689	431		5,120

Transfer funds to adjust for actual hours worked in Clerk/Treasurer Department.

Admin Shift personnel costs to adjust for actual % of time worked in each Department.

100-11-51530-120	Assessor-Wages	4,172	-1,000	3,172
100-21-52500-120	EM - Wages	1,932	-1,000	932
100-14-51400-120	Administrator - Wages	25,505	2,000	27,505
100-11-51530-132	Assessor - Health Ins	648	-414	234
100-11-51530-130	Assessor - Social Sec	335	-153	182
100-11-51530-131	Assessor - Retirement	350	-168	182
100-21-52500-132	EM - Health Ins	807	-600	207
100-14-51400-132	Administrator - Health Ins	27,446	1,014	28,460
100-14-51400-130	Administrator - Health Ins	9,446	153	9,599
100-14-51400-131	Administrator - Health Ins	11,011	168	11,179

Transfer funds to adjust for actual hours worked by Administration staff

PW/Parks/Eng Shift personnel costs to adjust for actual % of time worked in each Department.

100-30-53100-120	Engineering - Wages	84,682	-500	84,182
100-30-57343-120	Eng - New Sidewalk - Wages	4,622	500	5,122
100-31-53230-132	PW Operations - Health Ins	51,229	11,000	62,229
100-31-53240-120	PW Mach & Equip - Wages	72,760	7,800	80,560
100-31-53270-120	PW-CSC - Wages	7,753	8,134	15,887
100-31-53270-132	PW-CSC - Health Ins	2,745	2,613	5,358
100-31-53300-120	PW-Streets - Wages	119,414	-12,934	106,480
100-31-53300-132	PW - Streets - Health Ins	41,815	-9,333	32,482
100-31-53310-120	PW -Alleys - Wages	18,253	-8,600	9,653
100-31-53310-130	PW -Alleys - Soc Sec	1,379	-406	973
100-31-53310-131	PW -Alleys - Retirement	1,587	-470	1,117
100-31-53310-132	PW -Alleys - Health Ins	6,458	-6,100	358
100-31-53370-120	PW-Trees&Brush - Wages	46,771	-18,620	28,151
100-31-53370-130	PW-Trees&Brush - Soc Sec	3,399	-1,359	2,040
100-31-53370-131	PW-Trees&Brush - Retirement	4,011	-1,630	2,381
100-31-53370-132	PW-Trees&Brush - Health Ins	16,145	-6,052	10,093
100-31-53620-132	PW-Garbage - Health Ins	6,482	5,616	12,098
100-31-53635-132	PW-Recycling - Health Ins	10,494	-5,616	4,878
100-52-55200-120	Parks - Wages	250,910	-6,505	244,405
100-52-55200-130	Parks - Social Sec	24,244	-455	23,789
100-52-55200-131	Parks - Retirement	25,965	-481	25,484
100-52-55200-132	Parks - Health Ins	72,353	-2,098	70,255
100-52-53370-120	Parks - ROW Trees - Wages	0	30,725	30,725
100-52-53370-130	Parks - ROW Trees - Soc Sec	0	2,220	2,220
100-52-53370-131	Parks - ROW Trees - Retirement	0	2,581	2,581
100-52-53370-132	Parks - ROW Trees - Health Ins	0	9,970	9,970

Transfer funds to create budget for ROW Trees and adjust for actual hours worked in Public Works/Eng/Parks Department.

Inspection Shift personnel cost to adjust for vacant position and cost of services for contracted Building Inspector

100-22-52400-120	Inspection - Wages	31,444	-14,500	16,944
100-22-52400-215	Inspection - Professional Services	15,000	14,500	29,500

Transfer funds from wages to contracted services.

Parks/PW Use employee separation benefits to fund employee retirements in several Departements

100-31-53230-120	PW-Operations - Wages	195,557	24,453	220,010
100-31-53230-130	PW-Operations - Soc Sec	19,108	1,870	20,978
100-31-53240-120	PW-Mach & Equip - Wages	72,760	9,184	81,944
100-31-53240-130	PW-Mach & Equip - Soc Sec	5,536	703	6,239
100-52-55130-120	Civic Center - Wages	107,030	9,433	116,463
100-52-55130-130	Civic Center - Soc Sec	7,815	721	8,536
100-10-59000-799	Contingency	50,123	-46,364	3,759

Transfer employee separation benefits from contingency to distribute to the Departments

EM Sale of weather radios

100-21-46221	Weather Radios	500	1,013	1,513
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	100-21-52500-390	Emerg Mgmt - Other Supplies	400		1,013	1,413
	Appropriate additional revenue from sale of weather radios (65) to cover expense from inventory.					
Police	Bicycle Safety expenditures					
	100-20-52110-392	Police - Small Equipment	39,253		279	39,532
	100-10-00000-49300	Fund Balance Applied	320,995	279		321,274
	Appropriate Fund Balance from Bicycle Safety reserve for Bike patrol equipment and uniforms					
Police	Police Youth/Donation program expenditures					
	100-20-52110-390	Police-Other supplies & expense	200		155	355
	100-20-52120-390	Police-Other supplies & expense	2,000		100	2,100
	100-20-52110-315	Police - Crime Prevention supplies	250		672	922
	100-10-00000-49300	Fund Balance Applied	321,274	927		322,201
	Appropriate Fund Balance from Police Youth/Donation Programs reserve for expenditures					
Police	Police equipment purchased from reserve account					
	100-20-52110-392	Police-Small equipment	39,532		1,299	40,831
	100-20-52120-392	Police Dept Servi - Small equipment	2,125		1,254	3,379
	100-10-00000-49300	Fund Balance Applied	322,201	2,553		324,754
	Appropriate Fund Balance from Police equipment reserve for expenditures					
Fire	Fire donation expenditures					
	100-21-52200-390	Fire-Other supplies & expense	2,114		288	2,402
	100-10-00000-49300	Fund Balance Applied	324,754	288		325,042
	Appropriate Fund Balance from Fire donation reserve for fire expenditures					
	<b>General Fund</b>	<b>Total Additional Appropriation</b>		<b>5,060</b>	<b>5,060</b>	

Moved by Petty, seconded by Ellington, and carried that **Resolution No. 14-128** be approved - 7 ayes.

**Resolution No. 14-129**

Whereas, the City Council approved a resolution on April 10, 2012 designating the area near Oak St. at 2<sup>nd</sup> St./Ave. as the primary location for a new Public Safety Building; and,

Whereas, the City Council desires to proceed with the necessary planning and design work for constructing a new facility in this area; and,

Whereas, the City of Baraboo’s Capital Project Plan has funding allocated now and for the next four years for the purpose of constructing a new facility;

Now therefore be it resolved:

To authorize the City Administrator and City Staff to proceed with doing planning, obtaining an architect, doing appraisals on property and preliminary design work for a new facility in the Civic Center area. The City Administrator and Staff are also authorized to continue work on obtaining the Baraboo Armory. The City Council will be kept informed of all work being done on the project.

Moved by Petty, seconded by Sloan, and carried that **Resolution No. 14-129** be approved - 7 ayes. Mayor explained that the City desires to begin planning processes for the Public Safety Building. One of the first items to be taken under study is for parking in the area. The Mayor will appoint a Committee to steer the building project planning.

**MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS**

BDAS report – they are looking into a sprinkler system for the building.

**REPORTS and MINUTES**

The City officially acknowledges receipt and distribution of the following:

**Finance/Personnel Committee – Council Chambers**

**February 24, 2015**

**Members Present:** Petty, Sloan and Thurow

**Absent:** None

**Others Present:** M. Palm, E. Geick, Cheryl Giese, media and the public

**Call to Order** –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Sloan seconded by Thurow to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of February 10, 2015. Motion carried unanimously.

**Accounts Payable** – Moved by Sloan, seconded by Thurow to recommend Council approval of the accounts payable for \$3,717,733.45. Motion carried unanimously.

**Taxi Vans** – Giese explained that 3 vans have reached the end of their useful life and desires to purchase new vans using the State’s procurement process. The current vans will be sold on an on-line auction and the proceeds will be used for the City’s 20% share of the new vehicles. The State and federal governments provide 80% of the vehicle cost, therefore, no local tax dollars are needed. The purchase price is \$30,990 per vehicle with ADA modifications. Moved by Sloan, seconded by Thurow and carried to purchase 3 taxi vans as requested.

**Depot Street Properties** –Adm Geick explained that 2 properties became available due to delinquent taxes and the County has offered the properties to the City for the cost of the outstanding special assessments of approximately \$7600 dollars. The properties are contaminated and the City will use brownfield grants to clean up the properties. One property will be redeveloped and the City will retain the other for future expansion to the City Services Center. Moved by Sloan, seconded by Thurow and carried to proceed with the purchase.

**Committee Comments:** None.

**Adjournment** – Moved by Sloan second by Thurow to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

**Baraboo Economic Development Commission**

**February 5, 2015**

**I. Call to Meeting to Order and Note Compliance with Open Meeting Law**

Vice-Chairperson Melanie Burgi called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2<sup>nd</sup> St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statues regarding open meetings.

**II. Roll Call & Approve Agenda**

Present: Burgi, Alt, Anderson, Ayar, Bowers, Sloan, Taylor

Absent: Alt, Huffaker, Stauffacher, Wise

Other: Mayor Palm, Ed Geick, Carolyn Wastlund, Meg Allen, Patrick Cannon

**III. Approve Minutes**

Motion to approve the minutes as presented for January 8, 2015 with correction

Taylor (1); Sloan (2)

Aye: All via voice vote

Nay: None

**IV. Public Comment**

Library Director thanks staff for their recent presentation at the Library. The topic was housing programs available in the community.

**V. Old Business**

**A. Update on Development Activities**

City Administrator Ed Geick gave an update on the following items:

- a. The City is completing the long term financing for the science building.
- b. The City is also in discussions with a developer on a senior housing project.

**B. Update on the Plan Commission and Council**

Mayor Palm indicated that the Plan Commission did not meet last month.

He also indicated that SCDC is working on their long term mission and how the organization will operate.

The Mayor further indicated that the City will begin a new program called the Gem Awards. This program will recognize residents who have made a substantial contribution to the City.

**C. Updates from economic development partners and collaborators**

On behalf of the CDA, Ms. Wastlund indicated that the CDA did not meet this month due to the weather. She further indicated that the CDA has received the house on Second Ave. The CDA will begin to complete the repairs and remodeling.

Mr. Bowers indicated that the City of West Baraboo is working on finalizing their future capital projects plan.

**VI. New Business**

**Update on Economic Development Plan:**

**A. Discussion of Board feedback regarding the January 8, 2015 presentation**

The overall opinion of the Board was the presentation by the School District was very good. The project outlined what they have been able to complete and what is planned for the future.

The Board indicated that they have several follow-up questions for the Schools. The Board will forward the questions to Ms. Anderson who will meet with both Dr. Ritzenthaler and Ms. Mueller.

Ms. Burgi indicated that she will review the upcoming presenters and confirm the dates and times.

**B. Presentation and discussion of Ted Talk Video entitled *It's about Place***

The short video was presented to the Board. The video centered on the first impressions that a community offers. The Board felt it was a very good message that BEDC should be aware of. Additional discussion centered on how the City could incorporate these points in its future efforts.

**C. Update on Economic Development Plan**

City Administrator Ed Geick indicated that with the assistance of a student and Dr. Ayar, staff is working on revisions to Chapter 8 of the City Comprehensive Plan.

**VII. Commissioner and City Staff comments**

None

**VIII. Adjournment**

A motion was made to adjourn the meeting at 7:45 PM.

Umhoefer (1); Bowers (2)

Aye: All via voice vote

Nay: None

**Copies of these meeting minutes are on file in the Clerk's office:**

SCDC 12-15-14, 1-5-15, 1-29-15, 2-2-15

**ADJOURNMENT**

Moved by Petty, seconded by Sloan, and carried on voice vote, that the meeting adjourn.

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Cheryl M. Giese, Clerk-Finance Director