

# AGENDA FOR THE CITY OF BARABOO PUBLIC SAFETY COMMITTEE

Members noticed must notify Committee Chairman Wedekind at least 24 hours before the meeting if they will not be able to attend.

**Date and Time:** Monday, February 29, 2016 – 1:00 P.M.  
**Location:** City Council Chambers – 135 4<sup>th</sup> Street, Baraboo, Wisconsin  
**Members Noticed:** Phil Wedekind, Tom Kolb, Michael Plautz  
**Others Noticed:** Administrator E. Geick, Mayor M. Palm, Police Chief M. Schauf, Fire Chief K. Stieve, T. Pinion, R. Koss, W. Peterson, E. Robkin, Media, and Library.

## 1. Call to Order

- a. Note compliance with the Open Meeting Law.
- b. Roll call.
- c. Approve agenda.
- d. Approve minutes of January 25, 2016 Public Safety Committee meeting.

## 2. New Business

- a. Review and recommendation to close 3<sup>rd</sup> Street, between Ash and Oak Streets, for a Special Event on May 21<sup>st</sup> sponsored by Spa Serenity, featuring a Farm to Pavement Dinner with proceeds benefiting the local Boys & Girls Club and their new Kids Café program.
- b. Review and Approve \$9,000 Contract with MSA Professional Services to complete a Biosolids Study at our WWTP in 2016.
- c. Review and Approve monthly Billing Adjustments/Credits for Sewer and Water Customers for January and February 2016.
- d. Discussion on Draft Uniform Crime Report (UCR).
- e. Review and Approve Quote for Body-Worn Cameras for the Police Department.
- f. Review and Approve revision to the Fire Department Capital Equipment Replacement Plan.
- g. Review and Approve purchase of 2016 Ford Interceptor to replace the Fire Department's Car #2.

## 3. Reports

- a. Utility Superintendent's Report
- b. Street Superintendent's Report
- c. Police Chief's Report
- d. Fire Chief's Report

## 4. Adjournment

Phil Wedekind, Chairperson

Agenda Prepared by Kris Jackson  
Agenda Posted by Kris Jackson February 26, 2016

**PLEASE TAKE NOTICE** that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk (135 Fourth Street or phone 355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of and possibly a quorum of members of other governmental bodies of the City of Baraboo, who are not members of the above Council, committee, commission, or board, may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission, or board identified in the caption of this notice.**

**FOR INFORMATION ONLY, NOT TO BE PUBLISHED**

## Minutes of the Public Safety Committee Meeting – January 25, 2016

**Members Present:** Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Tom Pinion, Ed Geick, Bob Koss, Wade Peterson, Kevin Stieve, Chief Schauf, Mike Palm, Gary Meeker, Ben Bromley, Tom Fitzwilliams, and Kris Jackson.

**Call to Order** - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Plautz, seconded by Kolb to approve the minutes of the October 26, 2015 meeting. By voice vote the motion carried.

### New Business

- a. Request for 2<sup>nd</sup> driveway opening at 1018 3<sup>rd</sup> Street by Gary Meeker – Meeker addressed the Committee. He said he was here previously for the same request and was denied. He said that he is trying to get a way in to the back of his property to his shop without driving over the front yard. Pinion then showed the Committee a view of Meeker's property, the dwelling, an old existing barn and a new shed that he had built. Meeker stated that this was the only place that he could put the shed and make it feasible; otherwise he would have built it out in front by the house. He said that underneath the trees is where his lot line and where he would like to place the second driveway. He said that it doesn't necessarily have to be a driveway; he is looking for easy access, such as a low curb so he doesn't have to jump the curb or driveway across his front lawn. He said the other problem he has is where the trees are is a low area and it picks up all the water from the house behind him, and if he could get the drive and layout in there he feels that he could get the water to flow down the drain like it should. Wedekind said that it was turned down the first time because it is not City policy and it would be setting precedence. Meeker said that he checked with the neighbors and got signatures and none of them care. He went on to say that in 2012 when he came before the Committee and was denied there is a property down the street that installed a second driveway and it is still there. Pinion said that the one the Meeker is talking appears that the owner just went ahead and installed a second driveway. Kolb asked Meeker if he was planning on putting an apron in and a paved driveway and Meeker said that he wouldn't necessarily have to do that unless it was required. Pinion said that by the definition of a driveway it is a dust-free surface and a concrete apron out front. Meeker would agree to do that. Kolb said that he understands Meeker's situation; however, he is in agreement with Wedekind. Plautz agreed with Wedekind and Kolb. It was moved by Kolb, seconded by Plautz to deny the request for the second driveway. Motion carried. Meeker asked what would be done with the second driveway at 724 3<sup>rd</sup> Street. Kolb asked Pinion to follow up on this. Meeker then said that if the Committee is going to follow the ordinance he was going to take it further and some of the Town should be cleaned up also. Meeker said that if he has to take it further and write down everyone that is not following the ordinance he will do that.
- b. Review and approve after-the-fact special assessments for the 2014 South Blvd. Utility Extensions – Pinion said that in 2014 the City had been waiting nearly a decade to find money to get South Blvd. repaired and the Freight Program was started and the City was funded, which was relatively short notice. The announcement was made in July and once the City knew we had it Peterson and Pinion felt the extensions should be put in rather than have to dig up a new street to do so. He said that the City was forwarded the protection under Public Service Commission's Administrative Code where property owners hook on within ten years we can recover the cost. He said was this request is for an approval after-the-fact to levy special assessments just to memorialize them indefinitely. It was moved by Kolb seconded by Plautz to approve the after-the-fact special assessments for the 2014 South Blvd. Utility Extensions. Motion carried unanimously.
- c. Review and approve levying special assessments for new sidewalk and curb & gutter as part of the 2016 Street Reconstruction projects – Pinion said this is utilizing the States' three-step process of Statute 66 to recover special assessments for brand new curb and gutter and sidewalks. He said new curb and gutter is going in on Washington, some on 3<sup>rd</sup> Street. New sidewalk is going in on 3<sup>rd</sup> Street. There will be new curb and gutter going in on Walnut Street, part of the jurisdictional transfer for Highway 123 becoming Walnut Street. He said that this road will be redone, bids were taken two weeks ago and the City will assess for curb and gutter only from Silver Drive, south to the city limits. Wedekind said that he has been asked if sidewalks would be going in on Monroe. Pinion said that Monroe is just a mill and overlay and not a total reconstruct. Pinion said that he was not planning on sidewalk on Monroe; however, it is the Committee's decision. Pinion then discussed Martiny Court, which will be a total reconstruction. He said that cul-de-sacs are usually very low volume streets and this is a dead end street, the only people using it are the people that travel it are the ones using the two driveways. He said that there is no network of sidewalks on 12<sup>th</sup> Street, so the question is, how appropriate are they on Martiny Court? He said when he budgeted for this there was an informal discussion whether sidewalks would be installed, and it was his understanding that there wasn't a concern to install them; however, it ultimately is the Committee's choice. Kolb and Plautz said that they were not concerned about sidewalks in cul-de-sacs. Chief Schauf said that there are a lot of families that live in the two apartment complexes and there are a lot of kids in this area. He said that he would like to see sidewalks installed. Pinion said that if sidewalks were installed on Martiny, there is nothing on 12<sup>th</sup> or Tuttle; Jefferson would be the only place where there are sidewalks in that vicinity. Kolb asked where Monroe and Martiny fall on the priority list. Pinion said that out of 247 segments that still need to be done, Monroe has portions of two blocks and ranks 171 and 180 out of 242. Martiny Court ranks 193 out of 242. Pinion said if sidewalks are an importation piece they could be installed on Martiny Ct. this year and consider a Capital Sidewalk Stand Alone project on 12<sup>th</sup> for next year to provide that connection. Kolb said in deference to Chief Schauf's concerns he could live with that, although, as a rule cul-de-sacs only have a few homes and sidewalks are not installed. Wedekind said that it would be cheaper installing them now during reconstruction than later. It was moved by Kolb with install curb and gutter on Washington, 3<sup>rd</sup> Street, and Walnut Street as presented, and also sidewalks on 3<sup>rd</sup> Street, and Martiny Court. Wedekind seconded the motion. Motion carried unanimously.
- d. Review and approve contract with Foundation Supportworks of Wisconsin to install a helical pile system to stabilize and lift grade beam and concrete floor slabs at City Services Center – Pinion said that this company has been in business a long time and have handled a lot foundation stabilization projects. The company has been here on two separate occasions, once early in 2014 and again 18 months later. Wedekind questions if Kraemer came back earlier. Pinion said that they didn't do anything to stabilize the foundation. Koss said that they didn't what the problem was at that time, all that was seen cracks and that tried to give it a good control joint. Pinion said the building is 12 years old and there is a problem with the grade beam that runs along the outside wall. He said over the 18 month period that it was measured, there has been no more settling. The question of whether it has bottomed out in unknown, it could be the point that it has settled enough and the roof is starting to bind and won't let the beam to go down. It is the consensus of the original architect, Angus Young, Kraemer, the geo-technical people that worked on the project that this is a reasonable approach to take to correct the problem. Pinion then explained how the work would be done. He said that there is approximately \$62,000 of work proposed by Foundation Supportworks based on their quote and then the City would have approximately another \$15,000 - \$18,000 in it to redo the cosmetics. He said there is \$80,000 in the budget to do this, and the principal reason for bringing it back to the Committee, since it has already been included in the budget is that this is really a sole-source purchase, a relatively specialized trade, there is not 100 different companies that do it; however, he has sent this quote to

Angus Young and MSA Professional Services and all agree that this would be a reasonable solution to correct the problem. Pinion said that the City has nothing invested in the building at this time. Plautz asked if the ground shifting was different than what happened at the campus. Koss said that this is a lot different because of the amount of contamination that is underground here. He said that as this building was being constructed, a guy's boots actually dissolved off his feet. Kolb said that St. Joe's School did this same thing with the school and it worked. It was moved by Kolb, seconded by Plautz to approve the contract with Foundation Supportworks of Wisconsin as presented. Motion carried unanimously.

- e. Review and approve updated Sewer Service Area Plan – Pinion said that in 2004 the State DNR adopted a new code that said communities in excess of 10,000 population have to adopt a Sewer Service Area Plan that will govern future extensions. They basically want communities to plan for their growth. He said part of the DNR code says when a plan is adopted it has to be updated every five years. MSA was hired in 2009 and updated the code and now five years later so MSA was hired with the Committee's approval to update it. Tom Fitzwilliams of MSA Professional Services said that the community is going to grow within the next 20 years and they had to forecast how much it will grow at least out to the year of 2035 and making sure that the treatment facility and conveyance systems are large enough to handle that future growth. He starts with a population projection for the year of 2035 and from there they look at housing densities of residential and multi-family, and commercial and industrial, and then they can estimate based on that growth and these densities that are expected, here is the amount of land needed to accommodate those people and businesses. He said that it was determined that about 550 acres would be needed for the future forecast and then it was future determined that about 725 would be available for future development. He said that a lot of that land is zoned Ag, so if 550 is subtracted from 725, it leaves 125 acres of surplus land, which means that the City has enough land to accommodate the future growth projection. He then said that the next step is to look at the treatment plant and what the capacity of the facility is. He said the capacity at this time is designed for 2.53 million gallons per day, and currently the City is at 1.5, which well below the capacity now, but with the future growth factored in, it would be at approximately 2.16 million gallons per day, which is still below the capacity of the wastewater plan. He then said that the City has enough land to grow, and the treatment plant has the capacity to accommodate that future growth. He said this accounts for the surrounding communities, such as West Baraboo, Sanitary District, Devil's Lake, and the Town of Baraboo. Pinion said that unlike 2009, in 2009 included some changes in the SSAP boundary; however, this year no changes are being looked at. He said there was a stakeholders meeting held with all the affected parties and they didn't have any changes to report or suggest to the City to incorporate into the plan. Kolb moved, Plautz seconded to approve the updated Sewer Service Area Plan and forward it to the Council. Motion carried unanimously.
- f. Review and approve contract for design services with MSA Professional Services for the 2016 Water Street water main bursting project – Peterson said that there have been a few water leaks on Water Street in front of CWM over the last couple of years. He said at the time they tried to put a liner on the inside of the water line; however, the DNR wouldn't allow it because of the size of the main. He said that he looked for another option to replace that main without having to do a full excavation. He last fall he went over to Richland Center where Allen Steele was doing a bunch of pipe bursting for some of the same similar reasons. He said that this is a little bit more than the City's scope of just replacement water main, so what he is looking for it to use MSA Professional Services to do the design work for the actual bursting project. He said that there are very short time frames to try and do the project in and it was thought to be best to bring an outside service that has familiarity with this type of project and help the City meet the timeline in getting it done. Plautz asked if it was done the normal way what the approximate cost would be. Peterson said that on this project it was estimated about \$200/linear foot, which is quite a bit higher already than a typical one, but this line is sitting in blue/gray clay; therefore, there would be a tremendous amount of material to haul out and bring back in, all the curb on that side of the street would have to be gone and put back in, and three or four power poles that would have to be help during the project, he would estimate the cost to be about \$250/foot or better and there would be no way to get it done in a two-week timeframe, it would more like a month to month and one-half. Plautz moved, Kolb seconded to approve contract for design services with MSA Professional Services for the 016 Water Street Water Main Bursting Project. Motion carried unanimously.
- g. Review and approve monthly billing adjustments/credits for sewer and water customers for October, November, and December, 2015 – Peterson stated that there are three months of adjustments included in the packet. Peterson presented a request for a \$555.40 credit on Oak Street that he would like to get in. He said that this one just took they owner a while to fix the problem, which is why the amount is higher than a typical ones. Plautz moved, Kolb seconded to approve billing adjustment/credits as presented. Motion carried unanimously.
- h. Discuss opportunities to help finance annual streets improvements using a vehicle registration fee – Pinion said that this is a carry-over from the Committee's previous meeting and he brought some information relative to the wheel tax idea. He said that it is an opportunity to generate new revenue without having a corresponding affect on the existing revenue stream through the tax base. He said like the stormwater utility it raises money for specific purposes, this would afford the City an opportunity to do that in conjunction with the vehicle registration form. He said the Committee gets to decide whether it is a good idea or bad idea, but the idea is there. He said that the timing of it is a bit sensitive, because when the stormwater utility program was started there was no corresponding affect to the general taxes; however, if one was started today, the general taxes would have to be reduced by the amount that would be collected. Therefore, he is guessing that the legislation will catch up to this and make that same restriction, if the municipality imposes something new, it will affect the general levy. If it would be imposed today it will have not affect, it would be like being grandfathered in. Wedekind said that he has a problem with this because if someone across the street lives in the Township and he in the City, they wouldn't pay the tax and he would, but they use the City roads as much as he does. He feels that a tax of this type should come from the State. Pinion said that he has the same feeling, but the State is probably not going to do something like this, and it is an opportunity for the City to use, but if the Committee choose not to that is fine. He said it generates money from a wheel tax without having to adjust the mil rate or the general property taxes. He said that at \$100/vehicle is would generate \$165,000/year. He said that this is growing in popularity as communities face the difficulties associated with having more projects than their budget can fund, they have to try to find alternative revenue sources. Plautz felt that we weren't going to saddle our taxpayers with about \$40,000,000 he wouldn't have a problem. He said that he thought after the last meeting the Committee decided to somehow let the residents know. Kolb said he thought the recommendation was to put it Newscape and get some feedback. Kolb said that he is not in favor of it. The Committee was not in favor of this tax; however, they would still like to have information generated to the public.
- i. Review and approve the addition of two more shipping containers to the Fire Department's live-fire training prop on City-owned property on the east side of Briar Street, south off former DPW garage – Chief Stieve said that the Department has received a substantial donation from a former firefighter, Leon Laubscher's family. He said that it was discussed with the rest of the membership, and it was decided that they would like to see the live fire training props expanded. He said that two more containers could be purchased with this donation. Kolb asked if any complaints been received from the neighbors and what kind of response has he received from his firefighters. Stieve said that he hasn't heard anything from any neighbor and the firefighters want more. Kolb moved, Plautz seconded to approve the addition of two more shipping containers to the Fire Department's live-fire training prop as requested. Motion carried unanimously.

## Reports

- a. Utility Superintendent's Report – Peterson said that everything is going well, there was one water main break up at 14<sup>th</sup> and Birch. He said on the Wastewater side, he has been looking at some replacement equipment; he may be looking at for doing their bio-solids handling. He said that the Committee will be seeing some numbers in 2016 for replacing some of the equipment from 1994; however, he is not looking at actually replacing the equipment until 2018, but to get the outlying members, such as the Sanitary District, Devil's Lake, and West Baraboo, we need to give them a year or two heads up to give them a heads up of what cost is being looked at. Wedekind asked when sludge is started being put out. Peterson answered as soon as the ground is ready for tillable stuff, relatively in April. He said that if someone takes some winter wheat off in August or September it will be hauled, and then the last push is in late October, or early November. Wedekind asked if this is charged for. Peterson said that if it is Class B, it is free, Class A, where more lime has to be added there is a slight charges to it; however, for us, it is more of a benefit, it opens up a lot more land for us, so typically we have not been charging for it.
- b. Street Superintendent's Report – Koss said that all the equipment is in fantastic shape. At this time the crew is doing tree removals, there are approximately 50 trees to be removed, and we are going to be out heavy with trimming. He said that the Committee may be getting some complaints because people don't like the City touching their trees; however, anything that he feels there is a possibility of coming down on a vehicle or blocking a road is going. Koss said that on December 23<sup>rd</sup> an Oak Street that was 4 plus feet in diameter that would never be expected to come down, with the high winds and saturated ground came down and took out three vehicles. Kolb complimented him on the great job done during the big snowfall.
- c. Police Chief's Report – Chief Schauf said that his department has been rather business the last couple months with the drug issue and they are actively going after this problem. He said the heroin is becoming a problem, not in just Baraboo, but across the nation. He said that the department is just about to full staff, only being short one. He said that as of February 1<sup>st</sup>, Mark Wichner will be promoted to sergeant on the midnight shift. He said that some questions have been raised about how officers are spending their time and he pointed out that there seems to be a mental health crisis in this country as well. He said that in 2015 we had 49 mental commitments, which are the people that they actually took and placed in a secure mental facility for a duration of time. He said with that, they were at the hospital and assessed another 40 people, and through diversion programs with the Department of Human Services, were able to not physically place them somewhere. He said what is important about those numbers is those 80 people that the department impacted their lives is that it takes two to four hours for officers to do that. He said that he averaged approximately four/month last year, and there have already been eight in January. He said he was able to purchase a new canine vehicle from Sauk Prairie at a very good price. Kolb asked if the issue of mental health issues could be worked in to Schauf's monthly report. Schauf said that he is going to try to do that. Medical transport procedures were then discussed. Wedekind asked how many drug overdoses the department averages per month. Schauf said that that the last month was above, there were 13 in Sauk County that he knows of, no lives were lost in any of them. He said that last year there were three overdose deaths in the City of Baraboo, probably five to ten in the County. He said as far as overdoses that were brought back by the use of Narcan if up in about the 15 to 20 range. He then explained the 12-hour shifts that the department recently started.
- d. Fire Chief's Report – Chief Stieve presented an apparatus replacement handout to the Committee. He said that balance is in the account in healthy. He said that there is \$50,000 in the budget for replacing two vehicles with one; however, that will not take place in 2016. He said that he will start the process of specification process for the replacement of Engine 3, which is scheduled for replacement in 2017. He said that Jeff Beckwith was promoted to Assistant Fire Chief, and Jim Carter was promoted to Captain. He said that two applicants went through training and both with offered employment, Karen Curtin accepted employment and the other turned down employment due to busy scheduled. He said the department is now staffed with 43 personnel, including the Cadet Firefighter. He said the Cadet Firefighter, Logan LaMasney intends to apply for and will be accepted as a regular firefighters once he is done with high school. Stieve then gave a detailed presentation on the Response Time Report.

Pinion said that the Committee should have received a notice in their mailbox regarding an upcoming agency local officials meeting for a DOT project, it is a Corridor Study on Highway 33. He said that the City did not receive any grants, it is not a construction project, strictly a corridor study. He said that it is on informational meeting that will be held here a week from Wednesday, 1-3 in the afternoon.

**ADJOURNMENT** – Kolb moved, Plautz seconded to adjourn the meeting at 2:30 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman

# MEMORANDUM

City of Baraboo

---

Date: February 26, 2016

To: Public Safety Committee

From: Tom Pinion

Re: Background for February 29<sup>th</sup> Meeting @ 1:00 pm – Council Chambers

## **New Business:**

**Item A.** Attached is a Special Event Permit application. Since it involves the partial closure of a public street, our ordinance requires approval by the Public Safety Committee. The application form should be self-explanatory and staff is prepared to address any issues or concerns since we have all met with the applicant.

**Item B.** Our capital plan for the WWTP includes the replacement of our biosolids equipment in the next few years. Since this project will necessarily result in an increase to the user rate, we want to review available technologies and decide which one will work best for our situation and establish a corresponding budget for this project. We want to complete the study this year so we can provide ample notice to our contracted users since they will share in the capital cost of this improvement project. Accordingly, we would like to hire MSA to complete a Biosolids Study this year. MSA is intimately familiar with our WWTP and since this project is less than \$10,000, we did not seek competitive proposals for this project. We are asking for your approval of the attached contract.

**Item C.** Beginning last year, the Water Utility staff began processing utility payments that customers send via the US Mail. Since this was a minor departure from existing operations, the City Clerk's Office worked with the Utility Office to develop a set of internal accounting controls to keep the respective auditors "happy". Part of those controls is to have the Committee also review and acknowledge the monthly billing adjustments/credits that are less than \$500, which were previously approved by the Utility Superintendent. Accordingly, we have included a report showing the adjustments/credits for the past three months. This will be a standing agenda item for the Committee's consideration from now on.

Have a great weekend. See you at City Hall on Monday!

PAID

FEB 08 2016

### SPECIAL EVENT AND ENTERTAINMENT APPLICATION

(Outdoor Event That May Disrupt Normal Use of Public Facilities)

City of Baraboo, 135 4<sup>th</sup> Street, Baraboo, WI 53913

608-355-2700 or 608-356-9666 (fax)

#### FOR OFFICE USE

Fee due at time of filing, non-refundable and non-transferable \$150.00 if event involves use of public property or right-of-way. \$35.00 if only held on private property.

100-10-44290

Receipt # \_\_\_\_\_

Copies to:

BID (if downtown)

Fee waived for units of Gov't.

If Tax Exempt: Please include your Payer Identification Number on the application.

**Per Section 12.05 Municipal Code of Baraboo:** Any person operating, conducting or managing any outdoors exhibition, shows, amusement, carnival, circus, parade, lecture, speech or assembly, concert or musical entertainment where the general public is invited shall obtain a license.

Name of Organization: Spa Serenity

Address of Organization: 137 3rd St.

Organization is tax exempt:  Yes Payer Identification# \_\_\_\_\_  Not tax exempt Baraboo

| NAME OF SPONSOR (PERSON RESPONSIBLE FOR EVENT) | STREET ADDRESS | CITY, ZIP | PHONE # (ALL POSSIBLE NUMBERS) | EMAIL ADD.                  |
|--|----------------|-----------|--------------------------------|-----------------------------|
| Spa Serenity (Lacey)                           | 137 3rd St.    | Baraboo   | 608-778-7434                   | lacey@spaserenitydayspa.com |

| NAME OF SECONDARY CONTACT PERSON | STREET ADDRESS | CITY, ZIP | PHONE # (ALL POSSIBLE NUMBERS) | EMAIL ADD.                    |
|----------------------------------|----------------|-----------|--------------------------------|-------------------------------|
| Tricia Jones                     | "              |           |                                | manager@spaserenitydayspa.com |

**Insurance Requirements (If event includes use of public property or right-of-way):** Please provide required certificate of insurance at least seven working days prior to the event. Sponsor understands that permission will not be granted until the required proof of insurance wherein the City of Baraboo is named as an additional insured is received. Required limits are contractual liability with minimum limits of \$300,000 for the injury or death of one person, \$50,000 for property damage, and \$1,000,000.00 coverage for the event. (Waived if event is held at the Sauk County Fairgrounds.) Johansen Insur

Name of Event: Spa Serenity Birthday Dinner on 3rd Street

Describe Event: (attached copy of any promotional material you will be distributing for this event)  
Close the 100 block of 3rd Street from 4pm-11pm for Dinner fundraiser + cocktails + entertainment - close park parking on south east 1/2 of the 100 block of 3rd St. from 1pm-11pm

Check Types of Activities Being Planned: (Some activities may require additional licenses) Dinner

Vendors  Amplified Music  Unamplified Music  Dance  Auction  Concessions  
 Alcohol  Crafts  Religious Service  Speeches  Flea Market  Parade

Estimated Crowd Attendance: 125-150

Date(s) of Event: May 21, 2016 Duration: (Start) 4pm (Finish) 11pm event to start at 5:30-10  
If less than full day, specify hours: event from 5:30-10pm.

Exclusive Vending Rights Desired? (Means Event Organizer will schedule and place vendors at specific locations)  Yes  No

Proposed Vendor Fees: \_\_\_\_\_ Number Desired: \_\_\_\_\_

If yes, List Vendor Contact Person Name \_\_\_\_\_

Address \_\_\_\_\_ Phone # \_\_\_\_\_

Location of Event: 100 Block of 3rd Street

Street Name(s), intersections and specific block(s) including alley(s), parking stall(s) and sidewalk(s) that will be closed or impaired from normal use as a result of this event: (illustrate on attached map)

Not Intersection 3rd + Oak

**Handicap Parking Guidelines (where applicable):** The Sponsor acknowledges that if an event closes a street or parking lot, all handicap spaces eliminated must be replaced on a 1-to-1 basis. A map is attached to this application. Please indicate which stalls will be relocated including their temporary relocation.

# of handicap spaces eliminated: \_\_\_\_\_ # of handicap spaces replaced: \_\_\_\_\_

- **Payment of City Services:** If the City estimates that the City costs for the event exceed \$500, the license shall not be issued unless a bond is filed with the City Clerk. The applicant must pay itemized actual costs of city services within 30 days of demand, or the bond shall be forfeited. The applicant has appeal rights before the Administrative Review Committee. In addition, the applicant may request that costs be waived to the Finance Committee per Code 12.05(4)(c).
- **Notice of Termination of Event:** A license may be terminated by the Baraboo Police Department or Fire Department before or during the event per Code 12.05(6).
- **Emergency Access Routes:** An unobstructed access lane of at least 18 feet wide and continuous must be maintained.
- **Clean Up:** The Sponsor of the event shall be responsible for the cleanup of all streets, sidewalks and alleys within the area of the permit

Signature of Sponsor: Laacy Steffes Date: 1/16/16  
 Sponsor understands that they are directly responsible for conducting the event.

**Must be Co-Signed by an Officer of the Organization:**

Laacy Steffes  
 Name  
owner  
 Title

Laacy Steffes  
 Printed Name  
1-30-16  
 Date

# Grateful

Baraboo's First

## Farm to Pavement

Urban Dining Experience

*an evening to give back to the children of our community*



In May 2016, **Steve and Lacey Steffes** celebrate the 10-year anniversary of owning and operating Spa Serenity. To honor this milestone they are hosting a *Unique Experience Under the Stars* on Third Street in Downtown Baraboo.

KINDLY JOIN

*Spa Serenity*

SATURDAY, MAY 21, 2016

for Baraboo's First

*Farm to Pavement*

Urban Dining Experience

An unexpected evening of  
Craft Cocktails, Farm to Table Dining, and Live Entertainment  
under the stars on Third Street in Downtown Baraboo.



5:30 pm Craft Cocktails and Small Plates

6:30 pm Family Style Farm House Dining Experience with Wine Pairing

8 pm Live Street Entertainment featuring Interactive Dueling Pianos

*an evening to give back to the children of our community*



Baraboo's First  
*Farm to Pavement*  
Urban Dining Experience



PARTY NAME \_\_\_\_\_

happily accepts and will attend as noted:

④ CORNERSTONE  
Eight Guests and Custom Farm Table \$2,000



Cornerstone sponsors receive a custom 6- or 8-foot farm table, crafted by local woodworkers from 120-year-old barn boards, reclaimed in southwest Wisconsin. You and your guests will also receive priority seating for dinner and after-dinner entertainment under the stars.\*

④ PILLAR Eight Guests \$725

Join the rest of the guests at Baraboo's longest community dinner table in the middle of Third Street. You and your guests will receive priority seating for dinner and after-dinner entertainment under the stars.\*

④ TIMBER Four Guests \$475

Ensure seats with your closest friends during dinner, as we **all** share one loong table!\*

④ FOUNDATION Single Guest \$125\*

\*All guests reservations include:

- Craft cocktails and small plates during the cocktail hour
- Farm to Pavement dining with wine pairing
- Evening live entertainment and a lavish dessert station
- Ultimate Spa Serenity Swag Bag (Value \$75), including a \$25 Spa Serenity Gift Card

PARTY NAME \_\_\_\_\_

CONTACT EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_

GUESTS

|   |   |
|---|---|
| 1 | 5 |
| 2 | 6 |
| 3 | 7 |
| 4 | 8 |

Guests names must be submitted by May 13, 2016

***This exclusive event is limited to 125 guests,  
all packages are limited.***

***Reservations must be paid in full to be held.***

Make payments to Spa Serenity.

608.356.4727 • [spaserenitydayspa.com](http://spaserenitydayspa.com)

Baraboo's First

*Farm to Pavement*

Urban Dining Experience

RSVP





This one-of-a-kind event  
benefits the



**BOYS & GIRLS CLUBS**  
OF WEST-CENTRAL WISCONSIN

and its new

**Kids Cafe**  
offering healthy,  
balanced, hot meals  
to its members.

Street is 40 ft wide xx 396 feet long

Dentist

Tangles

Stage

Entertainment Area

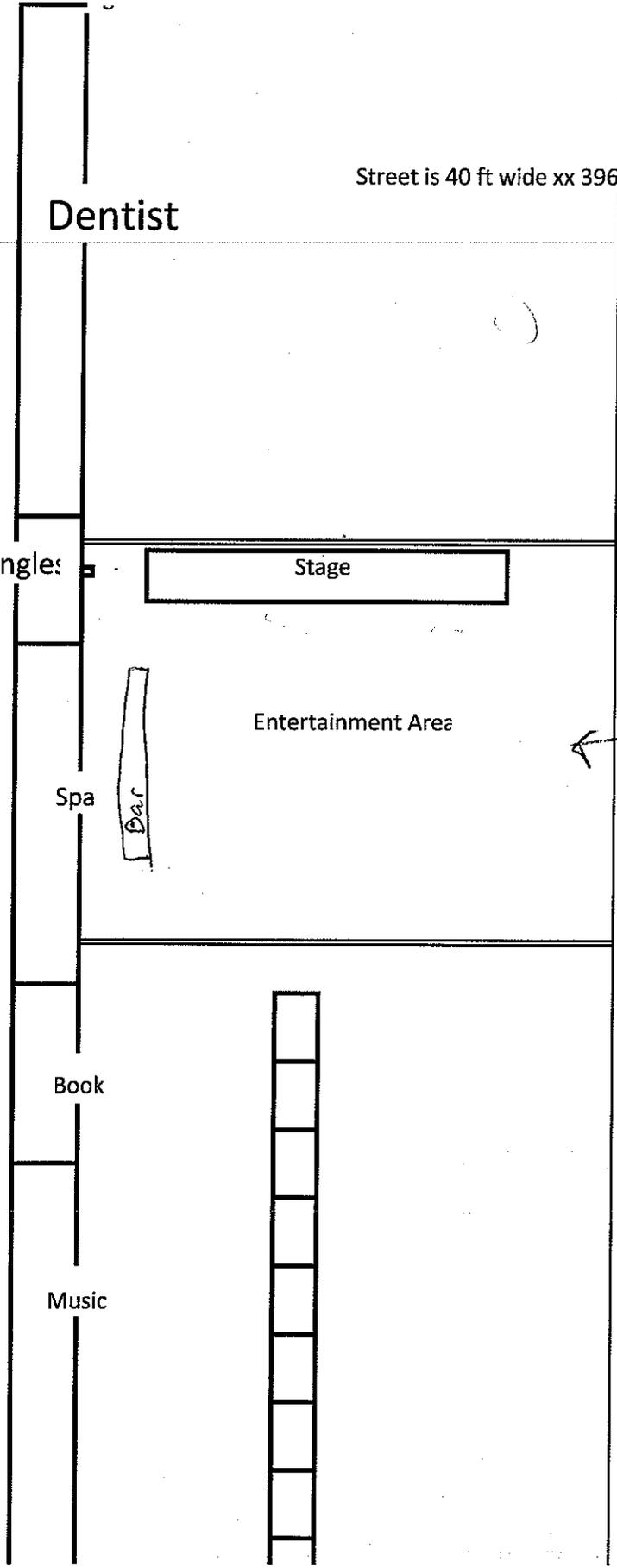
Spa

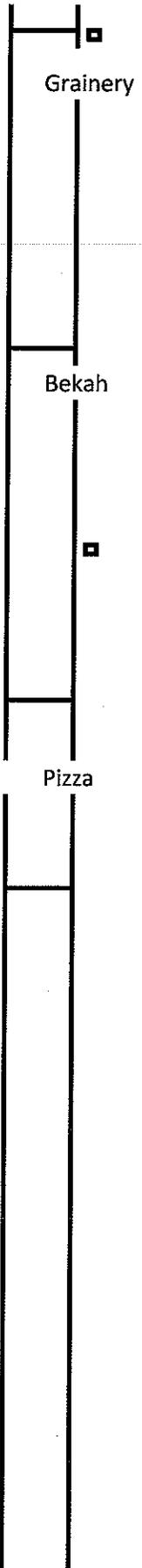
Bar

← cocktail hour + post  
Dinner entertainment

Book

Music







# Professional Services Agreement

This AGREEMENT (Agreement) is made today February 22, 2016 by and between BARABOO CITY UTILITIES (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** WWTF Biosolids Study 2016

**The scope of the work authorized is:** See Attached Scope of Services

**The schedule to perform the work is:** Start Date: February 2016  
Completion Date: July 2016

**The estimated fee for the work is:** \$ 9,000

All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of this Agreement. Any attachments or exhibits referenced in this Agreement are made part of this Agreement. Payment for these services will be on a time and materials basis.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

**BARABOO CITY UTILITIES**

**MSA PROFESSIONAL SERVICES, INC.**

\_\_\_\_\_  
Wade Peterson  
Utility Superintendent

\_\_\_\_\_  
Tom Fitzwilliams  
Team Leader/Project Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Tom Pinion, P.E.  
City Engineer

Date: \_\_\_\_\_

P.O. Box 312  
Baraboo, WI 53585  
Phone: 608-647-3466  
Fax: 608-647-8230

1230 South Boulevard  
Baraboo, WI 53913  
Phone: 608-355-8864  
Fax: 608-356-2771

## **Project Description**

MSA proposes to complete a preliminary engineering study at the Baraboo WWTF to evaluate feasibility and cost to upgrade the existing Biosolids process. The following items will be included in the study:

### **Biosolids Processing Equipment Evaluation**

- Establish design conditions for desired sludge feed rate
- Evaluate centrifuge dewatering equipment pilot test data
- Evaluate sludge alkaline stabilization process alternatives (N-Viro vs Bioset)
- Solicit budgetary quotes from equipment vendors
- Evaluate equipment and process operating costs

### **Preliminary Plan Development**

- Prepare process schematic
- Verify architectural requirements/needs
- Identify electrical needs
- Develop preliminary plan view sheet of proposed improvement

### **Reporting**

- Prepare preliminary cost estimate of proposed improvements
- Prepare report in memo format
- Present final report and cost estimate to Owner

*Fee: \$9,000 Hourly*

Report Criteria:

Types Selected: Assistance Applieds, Billing Adjustments

| Name                      | Customer Number | Type | Description                    | Amount     | Service  |
|---------------------------|-----------------|------|--------------------------------|------------|----------|
| <b>Billing Adjustment</b> |                 |      |                                |            |          |
| <b>01/05/2016</b>         |                 |      |                                |            |          |
| SQUARE TAVERN             | 51-034000-00    | BAdj | REPLACED LEAKY WATER SOFTNER   | 45.45 -    | Multiple |
| Total 01/05/2016:         |                 |      |                                | 45.45 -    |          |
| <b>01/07/2016</b>         |                 |      |                                |            |          |
| ALWIN, BENJAMIN           | 61-028000-01    | BAdj | REPAIRED LEAKY TOILET          | 97.59 -    | Multiple |
| Total 01/07/2016:         |                 |      |                                | 97.59 -    |          |
| <b>01/11/2016</b>         |                 |      |                                |            |          |
| CHILDRENS DAY CARE        | 79-092000-00    | BAdj | ADDITIONAL CR PER JMB          | 50.30 -    | Multiple |
| JAX, TIM & STACY          | 61-099000-06    | BAdj | REPAIRED MANY LEAKS            | 317.74 -   | Multiple |
| Total 01/11/2016:         |                 |      |                                | 368.04 -   |          |
| <b>01/20/2016</b>         |                 |      |                                |            |          |
| HYSER, DAVID              | 67-079000-02    | BAdj | REPLACED (2) TOILET/FIXED SINK | 318.61 -   | Multiple |
| Total 01/20/2016:         |                 |      |                                | 318.61 -   |          |
| <b>01/22/2016</b>         |                 |      |                                |            |          |
| LIESENER, KEN             | 94-031000-00    | BAdj | DELETE PN/POSTED TO WRONG #    | 4.43 -     | Multiple |
| STATZ, EDWARD & SHARON    | 57-043000-01    | BAdj | REMOVE PN                      | 2.28 -     | Multiple |
| Total 01/22/2016:         |                 |      |                                | 6.71 -     |          |
| <b>01/27/2016</b>         |                 |      |                                |            |          |
| DODGE, JOSEPH             | 56-080000-00    | BAdj | REPAIRED TOILET LEAKING        | 87.02 -    | Multiple |
| NELSON, GARY              | 51-023000-01    | BAdj | REPAIRED MANY LEAKS            | 555.40 -   | Multiple |
| Total 01/27/2016:         |                 |      |                                | 642.42 -   |          |
| Total Billing Adjustment: |                 |      |                                | 1,478.82 - |          |
| Grand Totals:             |                 |      |                                | 1,478.82 - |          |

Report Criteria:

Types Selected: Assistance Applieds, Billing Adjustments

| Name                      | Customer Number | Type | Description             | Amount   | Service  |
|---------------------------|-----------------|------|-------------------------|----------|----------|
| <b>Billing Adjustment</b> |                 |      |                         |          |          |
| <b>02/01/2016</b>         |                 |      |                         |          |          |
| BOYSA SOUTH PT APTS       | 96-004100-03    | BAdj | FINAL R/O REMOVE PN     | 1.83 -   | Multiple |
| PLEAU, DON & TRACY        | 85-075000-01    | BAdj | FINAL R/O REMOVE PN     | 2.23 -   | Multiple |
| UDULUTCH, EDIE            | 65-069000-00    | BAdj | REPAIRED TOILET IN OCT  | 53.99 -  | Multiple |
| Total 02/01/2016:         |                 |      |                         | 58.05 -  |          |
| <b>02/09/2016</b>         |                 |      |                         |          |          |
| DECORAH, FOSTER           | 90-002000-00    | BAdj | REPAIRED LEAKY TOILET   | 122.10 - | Multiple |
| DOBUSH, SCOTT             | 69-116000-00    | BAdj | REPAIRED LEAKY TOILET   | 32.45 -  | Multiple |
| Total 02/09/2016:         |                 |      |                         | 154.55 - |          |
| <b>02/12/2016</b>         |                 |      |                         |          |          |
| AUTUMN PROPERTIES LLC     | 95-008000-01    | BAdj | REPAIRED NUMEROUS LEAKS | 351.57 - | Multiple |
| Total 02/12/2016:         |                 |      |                         | 351.57 - |          |
| <b>02/17/2016</b>         |                 |      |                         |          |          |
| BASTIEN, GERARD           | 78-126000-00    | BAdj | TOILET LEAKING          | 93.29 -  | Multiple |
| FAULKNER, KENNETH         | 77-150000-00    | BAdj | REPAIRED WATER SOFTNER  | 65.20 -  | Multiple |
| Total 02/17/2016:         |                 |      |                         | 158.49 - |          |
| <b>02/18/2016</b>         |                 |      |                         |          |          |
| CONNAL, SHEILA            | 95-128000-00    | BAdj | REPAIRED 2 TOILETS      | 32.78 -  | Multiple |
| Total 02/18/2016:         |                 |      |                         | 32.78 -  |          |
| Total Billing Adjustment: |                 |      |                         | 755.44 - |          |
| Grand Totals:             |                 |      |                         | 755.44 - |          |

# Uniform Crime Reporting (UCR) 2015 Data Comparison Report

Agency: Baraboo Police Department

Completed Months of 2015 Data: **12**

## Offenses

|                     | 2011 | 2012 | 2013 | 2014 | 2011-14 avg | 2015 |
|---------------------|------|------|------|------|-------------|------|
| Murder              | 1    | 0    | 0    | 0    | 0           | 1    |
| Rape                | 7    | 4    | 5    | 4    | 5           | 1    |
| Robbery             | 4    | 2    | 3    | 0    | 2           | 0    |
| Aggravated Assault  | 40   | 19   | 15   | 7    | 20          | 24   |
| Simple Assault      | 59   | 89   | 86   | 51   | 71          | 53   |
| Burglary            | 50   | 52   | 46   | 33   | 45          | 48   |
| Theft               | 388  | 388  | 359  | 327  | 366         | 387  |
| Motor Vehicle Theft | 9    | 6    | 5    | 6    | 7           | 7    |
| Arson               | 2    | 5    | 1    | 0    | 2           | 0    |

## Clearances

|                     | 2011 | 2012 | 2013 | 2014 | 2011-14 avg | 2015 |
|---------------------|------|------|------|------|-------------|------|
| Murder              | 100% |      |      |      | 100%        | 100% |
| Rape                | 57%  | 50%  | 40%  | 0%   | 40%         | 0%   |
| Robbery             | 75%  | 100% | 0%   |      | 56%         |      |
| Aggravated Assault  | 70%  | 89%  | 80%  | 86%  | 78%         | 96%  |
| Simple Assault      | 78%  | 78%  | 88%  | 69%  | 79%         | 79%  |
| Burglary            | 16%  | 8%   | 24%  | 12%  | 15%         | 23%  |
| Theft               | 40%  | 40%  | 43%  | 44%  | 42%         | 45%  |
| Motor Vehicle Theft | 56%  | 100% | 120% | 50%  | 77%         | 57%  |
| Arson               | 0%   | 80%  | 100% |      | 63%         |      |

## Arrests

|                               | 2011       | 2012       | 2013       | 2014       | 2011-14 avg | 2015       |
|-------------------------------|------------|------------|------------|------------|-------------|------------|
| Murder                        | 1          | 0          | 0          | 0          | 0           | 2          |
| Negligent Manslaughter        | 0          | 0          | 0          | 0          | 0           | 0          |
| Rape                          | 2          | 1          | 4          | 0          | 2           | 0          |
| Robbery                       | 4          | 1          | 0          | 0          | 1           | 0          |
| Aggravated Assault            | 17         | 15         | 9          | 7          | 12          | 17         |
| Burglary                      | 7          | 6          | 14         | 1          | 7           | 10         |
| Theft                         | 93         | 93         | 120        | 129        | 109         | 106        |
| Motor Vehicle Theft           | 0          | 3          | 1          | 0          | 1           | 2          |
| Simple Assaults               | 27         | 52         | 47         | 23         | 37          | 27         |
| Arson                         | 0          | 5          | 0          | 0          | 1           | 0          |
| Forgery                       | 1          | 0          | 1          | 0          | 1           | 1          |
| Fraud                         | 6          | 2          | 2          | 3          | 3           | 2          |
| Embezzlement                  | 0          | 0          | 0          | 0          | 0           | 1          |
| Stolen Property               | 0          | 0          | 0          | 0          | 0           | 0          |
| Vandalism                     | 19         | 12         | 6          | 4          | 10          | 10         |
| Weapons                       | 2          | 3          | 4          | 1          | 3           | 2          |
| Prostitution                  | 0          | 0          | 0          | 0          | 0           | 0          |
| Sex Offenses                  | 11         | 4          | 5          | 8          | 7           | 3          |
| Opium/Cocaine Sales           | 3          | 4          | 2          | 2          | 3           | 0          |
| Marijuana Sales               | 4          | 5          | 1          | 0          | 3           | 4          |
| Synthetic Narcotic Sales      | 0          | 3          | 0          | 0          | 1           | 0          |
| Other Drug Sales              | 0          | 1          | 0          | 0          | 0           | 0          |
| Opium/Cocaine Possession      | 3          | 4          | 2          | 1          | 3           | 1          |
| Marijuana Possession          | 46         | 29         | 41         | 34         | 38          | 13         |
| Synthetic Narcotic Possession | 0          | 1          | 0          | 0          | 0           | 0          |
| Other Drug Possession         | 1          | 4          | 9          | 0          | 4           | 0          |
| Gambling Violations           | 0          | 0          | 0          | 0          | 0           | 0          |
| Family Offenses               | 5          | 5          | 3          | 3          | 4           | 4          |
| Driving While Intoxicated     | 103        | 82         | 113        | 104        | 101         | 58         |
| Liquor Laws                   | 105        | 71         | 55         | 49         | 70          | 61         |
| Disorderly Conduct            | 180        | 134        | 143        | 88         | 136         | 101        |
| Vagrancy                      | 0          | 0          | 20         | 0          | 5           | 3          |
| All Other (Except Traffic)    | 266        | 288        | 376        | 220        | 288         | 359        |
| Curfew and Loitering          | 25         | 27         | 15         | 16         | 21          | 23         |
| Runaways                      | 2          | 6          | 1          | 1          | 3           | 0          |
| <b>Total Arrests</b>          | <b>933</b> | <b>861</b> | <b>994</b> | <b>694</b> | <b>874</b>  | <b>810</b> |

## Assaults against officers in 2015 (LEOKA):

**5**

The purpose of this report is to provide a summary of the 2015 data your agency submitted through the UCR program.

Please review your 2015 data for discrepancies or unlikely values. Offense and arrest counts that vary significantly from the average of 2011-2014 have been highlighted with color to facilitate your review. Blue shading indicates values that are lower than the 2011-14 average; red shading indicates higher values than average. The shading is meant to identify areas for further review but may not indicate a data problem. Low offense or arrest counts are particularly likely to be shaded.

**If you identify a problem with your 2015 data**, please update your 2015 data through the DOJ online reporting website (either summary or WIBRS): <https://ucr.doj.wi.gov>. If you have concerns about the accuracy of your reported data *prior to 2015*, please contact our office.

We can be reached at [statsanalysis@doj.state.wi.us](mailto:statsanalysis@doj.state.wi.us) or (608) 266-0605.

Thank you for your prompt attention to this review.



Data notes: WIBRS data have been converted to summary data for this report. Rape counts are based on female victims of rape.



serious mobility  
when it matters most

**TIM COONEY**  
2040 RADISSON ST.  
GREEN BAY, WI 54302  
PHONE: 920-544-4282  
FAX: 920-468-8615  
EMAIL: [tcooney@baycominc.com](mailto:tcooney@baycominc.com)

**BARABOO POLICE DEPT.**  
**ROB SINDEN**  
135 4TH ST.  
BARABOO, WI 53913  
608-355-2720  
Date: 2-16-16  
[rsinden@cityofbaraboo.com](mailto:rsinden@cityofbaraboo.com)

**QUOTE NO. TC20160216M**

PRICING AND FINANCIAL OPTIONS SPECIFIC TO THIS OFFERING:  
**EQUIPMENT DETAILS AND PRICING**

| QTY  | MODEL AND DESCRIPTION                           | UNIT PRICE | TOTAL PRICE |
|--|---|------------|-------------|
| 10   | ARB-BWCMAINKIT Arbitrator Body Worn Camera      | \$949.00   | \$9,490.00  |
| <b>OPTIONS:</b>  |   |            |             |
| <b>ARB-BWC2NDKITL: Secondary Camera: \$265.00 each</b>       |   |            |             |
| ARB-BWCVEHCBL: Car Charger: \$36.00 each                     |   |            |             |
| ARB-BWCVEHCHA: USB Cig Jack Charger: \$29.00 each            |   |            |             |
| ARB-BWCEXTBATKIT: External Battery with Cable: \$202.00 each |   |            |             |
| 1  | <b>ARB-10BAYUSB Bank Charger: \$885.00 each</b> |            |             |
| <b>Annual Software Licensing &amp; Support:</b>              |   |            |             |
|  | Up to 5 Cameras: \$250.00 total per year        |            |             |
| 1  | Up to 25 Cameras: \$1050.00 total per year      | \$1,050.00 | \$1,050.00  |
|  | Up to 50 Cameras: \$1900.00 total per year      |            |             |
|  | Up to 100 Cameras: \$3250.00 total per year     |            |             |
|  | Up to 250 Cameras: \$7500.00 total per year     |            |             |
| <b>Annual Server Software License:</b>                       |   |            |             |
| 1  | Single Server License: \$825.00 per year        | \$825.00   | \$1,050.00  |

---

|                        |                    |
|------------------------|--------------------|
| <b>EQUIPMENT COST:</b> | <b>\$11,590.00</b> |
| <b>SHIPPING:</b>       | <b>Included</b>    |
| <b>TOTAL DUE:</b>      | <b>\$11,590.00</b> |

Payment With Order: Net 10 Day  
Quotation Good for 90 Days

**Approved By:**

Your Signature Is An Agreement To Purchase And An Acceptance Of The Above Terms  
All of the information listed on this proposal is confidential and proprietary information.  
**If You Have Any Questions Please Contact Tim Cooney at (920) 544-4282**





# POLICE LINE

The Baraboo Police Department Newsletter

February 2016

## From the Chief

Recent media coverage of the Wisconsin Bureau of Transportation Hwy 33 corridor study highlights some issues in our community. We have a major roadway in our community that has above average traffic crashes. This problem will need to be addressed using community partners and a shift in our paradigm.

We look at traffic enforcement from the three "E's", Engineering, Education and Enforcement. We have to start by having a road which is safe and designed for traffic it carries--free of dangerous obstacles or other factors; we need to make sure that we inform people of the rules of the road and have proper signage such as traffic lights and speed signs; and we finish off with enforcing the traffic laws that tend to cause crashes.

As we analyze data, most crashes are caused by operator error. These are not accidents; they are preventable incidents that are causing our neighbors and friends to be injured in traffic incidents.

Our first step as a community is to obey the traffic rules. Slow down, yield to pedestrians, watch for other traffic, stop for traffic signals and signs and avoid distracted driving. A few small steps by us all will reduce the danger on all of our roads.

## Equipment Profile

Speed enforcement is a large part of what we do. Previously we featured our newest radar system. We recently also picked up a Stalker



LIDAR or Laser. This unit allows for officers to perform speed readings on specific vehicles, even in traffic. It also can be used to shoot measurements at large complex traffic scenes.

## CARE program

Anyone who has read *Police Line* has seen me talk about drug issues and heroin. Sauk County is leading the charge in developing programs to help our citizens, including Drug Court and the CARE program.

Drug Court is a new addition in Sauk County. Thought in the past as a way to be easy on drug dealers, officials in the program are looking at it as a way to reduce use by getting users assistance. The program is very

strict and participants will be receiving treatment and counseling along with ongoing monitoring for substance abuse. The Criminal Justice Coordinating Council has started the program and is only allowing select participants in as we are getting started. The goal is to help people develop life skills and seek treatment to make their lives better.

The CARE program is an initiative in Sauk County which is developed on a model from the Sauk Prairie area. The goal of the program is to identify those subjects that are stuck in heroin addiction. We know that heroin is so addictive that a person can become hooked on the first use. What is worse is that heroin then steals the parts of the brain responsible for our feeling good about anything and users start to believe that the only time anything is good is when you are using the drug.

Attacking the cycle of abuse with heroin needs to be multi faceted. People are not able to "just quit" and the stereotypical user is not what we think. These are everyday people who are swirled into the dark depths of this addiction. To get out they need compassion, assistance and to change their environment. This can be done with help of a drug called Vivitrol and extensive life coaching to set them up for long term success.

## FB and Twitter



## Baraboo Police Department Monthly Activity Report January 2016

| Calls for Service      | Current<br>Month | Current<br>Year<br>to Date | Prior<br>Year<br>to Date | Change | Percentage<br>Change |
|------------------------|------------------|----------------------------|--------------------------|--------|----------------------|
| Burglaries             | 3                | 3                          | 7                        | -4     | -57.14%              |
| Thefts                 | 29               | 29                         | 37                       | -8     | -21.62%              |
| Criminal Damage        | 6                | 6                          | 7                        | -1     | -14.29%              |
| Assist other agencies  | 98               | 98                         | 66                       | 32     | 48.48%               |
| Assists - West Baraboo | 8                | 8                          | 6                        | 2      | 33.33%               |
| Animal Complaints      | 7                | 7                          | 19                       | -12    | -63.16%              |
| Total of all Calls     | 826              | 826                        | 700                      | 126    | 18.00%               |

### Traffic Crashes

|                       |    |    |    |     |         |
|-----------------------|----|----|----|-----|---------|
| Total Traffic Crashes | 21 | 21 | 31 | -10 | -32.26% |
| Persons Killed        | 0  | 0  | 0  | 0   | 0.00%   |
| Persons Injured       | 5  | 5  | 8  | -3  | -37.50% |
| Pedestrians Injured   | 0  | 0  | 0  | 0   | 0.00%   |

### Enforcement Activity

|                             |     |     |     |     |         |
|-----------------------------|-----|-----|-----|-----|---------|
| Adult Notices of Appearance | 76  | 76  | 86  | -10 | -11.63% |
| Drug Charges                | 21  | 21  | 7   | 14  | 200.00% |
| Traffic Citations           | 487 | 487 | 453 | 34  | 7.51%   |
| OWI Arrests                 | 9   | 9   | 6   | 3   | 50.00%  |
| Seatbelt Violations         | 34  | 34  | 23  | 11  | 47.83%  |
| Traffic Warnings            | 239 | 239 | 279 | -40 | -14.34% |
| Juvenile Offenses           | 40  | 40  | 30  | 10  | 33.33%  |
| Curfew Violations           | 1   | 1   | 0   | 1   | #DIV/0! |
| Underage Alcohol Citations  | 6   | 6   | 4   | 2   | 50.00%  |
| Parking Citations           | 413 | 413 | 321 | 92  | 28.66%  |

### Fines and Fees

|                        |            |            |            |             |         |
|------------------------|------------|------------|------------|-------------|---------|
| Court Fines            | \$1,283.06 | \$1,283.06 | \$3,245.13 | -\$1,962.07 | -60.46% |
| Parking Fines          | \$4,157.36 | \$4,157.36 | \$5,784.48 | -\$1,627.12 | -28.13% |
| Police Department Fees | \$44.28    | \$44.28    | \$142.13   | -\$97.85    | -68.85% |

## Baraboo Police Department Monthly Activity Report December 2015

| Calls for Service      | Current<br>Month | Current<br>Year<br>to Date | Prior<br>Year<br>to Date | Change | Percentage<br>Change |
|------------------------|------------------|----------------------------|--------------------------|--------|----------------------|
| Burglaries             | 5                | 50                         | 36                       | 14     | 38.89%               |
| Thefts                 | 29               | 502                        | 464                      | 38     | 8.19%                |
| Criminal Damage        | 10               | 107                        | 84                       | 23     | 27.38%               |
| Assist other agencies  | 69               | 840                        | 838                      | 2      | 0.24%                |
| Assists - West Baraboo | 4                | 57                         | 45                       | 12     | 26.67%               |
| Animal Complaints      | 16               | 314                        | 275                      | 39     | 14.18%               |
| Total of all Calls     | 691              | 9,413                      | 9,877                    | -464   | -4.70%               |

### Traffic Crashes

|                       |    |     |     |    |        |
|-----------------------|----|-----|-----|----|--------|
| Total Traffic Crashes | 38 | 315 | 279 | 36 | 12.90% |
| Persons Killed        | 1  | 1   | 0   | 1  | 0.00%  |
| Persons Injured       | 8  | 63  | 54  | 9  | 16.67% |
| Pedestrians Injured   | 0  | 0   | 0   | 0  | 0.00%  |

### Enforcement Activity

|                             |     |       |       |       |         |
|-----------------------------|-----|-------|-------|-------|---------|
| Adult Notices of Appearance | 44  | 965   | 1,065 | -100  | -9.39%  |
| Drug Charges                | 4   | 114   | 207   | -93   | -44.93% |
| Traffic Citations           | 210 | 4235  | 6,875 | -2640 | -38.40% |
| OWI Arrests                 | 6   | 63    | 139   | -76   | -54.68% |
| Seatbelt Violations         | 2   | 354   | 580   | -226  | -38.97% |
| Traffic Warnings            | 75  | 1734  | 3,113 | -1379 | -44.30% |
| Juvenile Offenses           | 27  | 447   | 408   | 39    | 9.56%   |
| Curfew Violations           | 3   | 27    | 34    | -7    | -20.59% |
| Underage Alcohol Citations  | 1   | 70    | 83    | -13   | -15.66% |
| Parking Citations           | 440 | 3,246 | 2,527 | 719   | 28.45%  |

### Fines and Fees

|                        |            |             |             |             |         |
|------------------------|------------|-------------|-------------|-------------|---------|
| Court Fines            | \$2,212.84 | \$52,610.53 | \$51,792.46 | \$818.07    | 1.58%   |
| Parking Fines          | \$5,370.00 | \$47,352.59 | \$36,878.11 | \$10,474.48 | 28.40%  |
| Police Department Fees | \$62.78    | \$2,179.89  | \$788.66    | \$1,391.23  | 176.40% |



# BARABOO FIRE DEPARTMENT

---

**Date:** February 25, 2016  
**To:** Public Safety Committee Members  
**CC:** Mayor Palm and City Administrator Geick  
**From:** Kevin G. Stieve, Fire Chief  
**RE:** January 25, 2016 Public Safety Committee Background Information

---

## **Adjustment to the Fire Department Capital Plan**

In the approved Fire Department Capital Equipment Plan it was scheduled to replace Support 4 (1998 Ford van) and Car 2 (2007 Crown Victoria) with one vehicle, preferably a pickup truck. There was \$50,000 allocated in the 2016 budget for this purchase. The money is available in the Fire Department Capital Equipment Fund.

Through the 2016 budget meetings it was decided that if we needed a pickup truck to haul equipment from a fire scene we could use a Public Works one. So this plan was put on hold.

Please contact me with questions.

After some further thought and use of the van as an occasional fleet vehicle for other departments and the need to do some body repair to our 2007 Ford Crown Victoria I have reconsidered the plan to replace both vehicles with one.

I am requesting you to consider allowing me to adjust the current Fire Department Capital Equipment Plan to retain the 1998 Ford van indefinitely and continue its use in the fire department and as a city wide fleet vehicle, but to purchase a 2016 Ford Interceptor and dispose of the 2007 Ford Crown Victoria.

The Ford Interceptor is what the Police Department purchases for their squad cars so it would work very well for fire department use. The more versatile Ford Interceptor will provide all wheel drive and more accessible storage space for everyday use by the Fire Inspector and our Weekend On Call Officer program.

The cost of the vehicle is \$27,500. With graphics, new emergency warning equipment, radio counsel and install expenses I would not expect the total cost to exceed \$40,000.00. As mentioned earlier there is \$50,000 allocated in the 2016 Capital Budget.

I have attached the vehicle quote and the current approved Fire Department Capital Equipment Plan.

I look forward to discussing this request with you further.

**Baraboo Fire Department  
Apparatus Replacement Summary**

| Apparatus                         | Model Year | PROPOSED REPLACEMENT YEAR |           |          |      |           |           |           |           |             |           |      | Age at Replacement |  |    |     |
|-----------------------------------|------------|---------------------------|-----------|----------|------|-----------|-----------|-----------|-----------|-------------|-----------|------|--------------------|--|----|-----|
|                                   |            | 2012                      | 2013      | 2014     | 2016 | 2017      | 2019      | 2022      | 2025      | 2028        | 2031      | 2034 |                    |  |    |     |
| Pierce Engine                     | 1990       |                           | \$600,000 |          |      |           |           |           |           |             |           |      |                    |  | 23 | E-1 |
| Pierce Engine                     | 1992       |                           |           |          |      | \$485,073 |           |           |           |             |           |      |                    |  | 25 | E-3 |
| Ford/Marion Rescue Truck          | 1994       |                           |           |          |      |           | \$386,546 |           |           |             |           |      |                    |  |    | S-2 |
| Ford U.S. Tanker Tender           | 1995       |                           |           |          |      |           |           | \$434,812 |           |             |           |      |                    |  | 27 | T-8 |
| Freightliner/U.S. Tanker Tender   | 1999       |                           |           |          |      |           |           |           | \$304,972 |             |           |      |                    |  | 26 | T-9 |
| Pierce Enforcer Engine            | 2002       |                           |           |          |      |           |           |           | \$774,090 |             |           |      |                    |  | 26 | E-2 |
| Pierce Aerial Platform            | 2010       |                           |           |          |      |           |           |           |           | \$2,042,967 |           |      |                    |  | 21 | L-1 |
| Ford Brush Truck                  | 2011       |                           |           |          |      |           |           |           |           |             | \$168,819 |      |                    |  | 23 | B-5 |
| Ford Van- Support Vehicle         | 1997       |                           |           |          |      |           | \$50,000  |           |           |             |           |      |                    |  | 18 | S-4 |
| Dodge Durango - Chief's Car       | 2005       |                           |           | \$40,492 |      |           |           |           |           |             |           |      |                    |  | 10 | C-1 |
| Ford Crown Victoria - Command Car | 2007       |                           |           |          |      |           |           |           |           |             |           |      |                    |  | 8  | C-2 |

Replace with pick up truck under S-4 Replacement - Replace two with one.



Kayser Ford Lincoln  
2303 W Beltline Highway, Madison, Wisconsin, 53713  
Office: 608-276-0200

## Customer Proposal

---

**Prepared for:**

Baraboo Fire Dept.  
Baraboo, WI 53913

**Prepared by:**

Tim Askey  
Office: 608-276-0253  
Email: t.askey@kayseronline.com

**Date:** 02/23/2016

**Vehicle:** 2016 Utility Police Interceptor Base  
AWD





## Pricing - Single Vehicle

|                            |                       | <b>MSRP</b>        |
|----------------------------|-----------------------|--------------------|
| <i>Vehicle Pricing</i>     |                       |                    |
| Vehicle Price              |                       | \$30,930.00        |
| Options & Colors           |                       | \$910.00           |
| Upfitting                  |                       | \$0.00             |
| Destination Charge         |                       | \$945.00           |
| <b>Subtotal</b>            |                       | <b>\$32,785.00</b> |
| <i>Pre-Tax Adjustments</i> |                       |                    |
| <b>Code</b>                | <b>Description</b>    |                    |
| WI Muni                    | WI Municipal Discount | -\$5,285.00        |
| <b>Total</b>               |                       | <b>\$27,500.00</b> |

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Selected Options

| Code                         | Description  | MSRP        |
|------------------------------|--|-------------|
| <b>Base Vehicle</b>          |  |             |
| K8A                          | Base Vehicle Price (K8A)   | \$30,930.00 |
| <b>Packages</b>              |  |             |
| 500A                         | Order Code 500A  | N/C         |
| <b>Powertrain</b>            |  |             |
| 99R                          | Engine: 3.7L V6 Ti-VCT FFV<br><i>High efficient police calibrated displacement technology is optimal for long days spent idling or on the job.</i>   | Included    |
| 44C                          | Transmission: 6-Speed Automatic<br><i>Exclusively police calibrated for maximum acceleration and faster closing speeds.</i>  | Included    |
| STDAX                        | 3.65 Axle Ratio  | Included    |
| STDGV                        | GVWR: 6,300 lbs  | Included    |
| <b>Wheels &amp; Tires</b>    |  |             |
| STDTR                        | Tires: P245/55R18 AS BSW   | Included    |
| STDWL                        | Wheels: 18" x 8" 5-Spoke Painted Black Steel<br><i>Includes center caps and full size spare.</i>   | Included    |
| <b>Seats &amp; Seat Trim</b> |  |             |
| 9                            | Unique HD Cloth Front Bucket Seats w/Vinyl Rear<br><i>Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>                                      | Included    |
| <b>Other Options</b>         |  |             |
| 113WB                        | 113" Wheelbase   | STD         |
| PAINT                        | Monotone Paint Application   | STD         |
| STDRD                        | Radio: MyFord AM/FM/CD/MP3 Capable<br><i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i>  | Included    |
| 86P                          | Front Headlamp/Police Interceptor Housing Only<br><i>Includes pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) and pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights).</i> | \$125.00    |
| 43D                          | Dark Car Feature<br><i>Courtesy lamp disabled when any door is opened.</i>   | \$20.00     |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



## Selected Options (cont'd)

| Code                   | Description  | MSRP        |
|------------------------|--|-------------|
| 17T                    | Red/White Dome Lamp in Cargo Area  | \$50.00     |
| 60A                    | Grille LED Lights, Siren & Speaker Pre-Wiring  | \$50.00     |
| 51R                    | Driver Only LED Spot Lamp (Unity)  | \$395.00    |
| 68G                    | Rear-Door Handles Inoperable/Locks Inoperable  | \$35.00     |
| 18W                    | Windows - Rear-Window Power Delete<br><i>Operable from front driver side switches.</i> | \$25.00     |
| 59B                    | Keyed Alike - 1284x  | \$50.00     |
| 549                    | Heated Sideview Mirrors  | \$60.00     |
| 60R                    | Noise Suppression Bonds (Ground Straps)  | \$100.00    |
| <b>Interior Colors</b> |  |             |
| 9W_01                  | Charcoal Black   | N/C         |
| <b>Primary Colors</b>  |  |             |
| YZ_02                  | Oxford White   | N/C         |
| SUBTOTAL               |  | \$31,840.00 |
| Destination Charge     |  | \$945.00    |
| TOTAL                  |  | \$32,785.00 |

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.