

**AGENDA FOR THE MEETING OF THE
BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES**

Members noticed must notify the person who prepared the agenda (see below) at least 24 hours before the meeting if they will not be able to attend.

Date and Time: Tuesday, Tuesday February 16, 2016, 5:30pm
Location: Lower Level Meeting Room, Baraboo Public Library, 230 4th Avenue
Members Noticed: E. Burchett, J. Ellington, M. Grant, F. Hartmann, N. Knappen, J. McMahon, B. Stelling, L. Von Asten, D. Wernecke
Others Noticed: Clerk's office, City Administrator, Mayor, TAB Representative,

- I. Call to order
 - A. Note compliance with Open Meeting Law
 - B. Roll call
 - C. Approve agenda
 - D. Approval of minutes
 1. January 19, 2016 Library Board meeting
 2. June 11, 2015 Nominating Committee meeting
 3. September 10, 2015 Finance Committee meeting
 4. November 9, 2015 Buildings & Grounds Committee meeting

- II. Unfinished business
 - A. Teen Advisory Board report
 - B. Further discussion of OPN proposal for design services for enhancements of the Adult Department - Wes Reynolds and Brett Rottinghaus, OPN Architects
 - C. Discussion of proposed parking lot re-design
 - D. Library Director evaluation
 1. Closed Session: the Library Board may go into CLOSED SESSION per Wisconsin Statute s. 19.85(1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by:
Second: Roll call vote:
 2. Open Session: Board will reconvene in open session for any necessary action resulting from the closed session. Motion by: Second:
Roll call vote:

- III. New business
 - A. Discussion of possible capital campaign committee membership
 - B. Website re-design Request for Proposals
 - C. 2016 DPI annual report - set a special meeting date
 - D. Request to close the library at 5pm on Wednesday, March 23rd for violent intruder training
 - E. Request to expend \$952.43 of the 2016 Sauk County Tech money for Consumer Reports Online and Flipster (digital magazines)
 - F. Development activities

- IV. Financial Summary
 - A. Bills: N. Knappen, examiner
 - B. Revenue and donations report
 - C. Expenditure report
 - D. Trust fund report

 - V. Consent agenda
 - A. Correspondence
 - B. Staff Reports
 - C. Statistics
 - D. Board member volunteer experiences
 - E. Friends report

 - VI. Adjournment
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Agenda Posted by _____ on _____
Agenda prepared by M. Allen

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Library Director, 230 4th Avenue, or phone 356-6166, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the City of Baraboo who are not members of the above Council committee, commission, or board may be in attendance at the above stated meeting to gather information. However, no formal action will be taken by any governmental body at the above stated meeting, **other than the Council, committee, commission or board identified in the caption of this notice.**

FOR INFORMATION ONLY, AND NOT A NOTICE TO PUBLISH