

**Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, February 10, 2015 – 7:00 p.m.**

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Robkin, Thurow

Council Members Absent: Alt.

Others Present: Admin Geick, Chief Schauf, Eng. Pinion, Utility Supt. Peterson, Dep. Treas. Klingenmeyer, members of the press and others.

The Pledge of Allegiance was given.

Moved by Kolb, seconded by Wedekind and carried to approve the minutes of January 13, 2015.

The Mayor announced changes in the order of Agenda items. Moved by Wedekind, seconded by Sloan and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION

The Mayor reviewed his new “GEM Award” and the history of Baraboo being called Gem City. Admin Geick found in a 1907 Horticultural Magazine the reference to Baraboo being a Gem of a City because of new plantings around the courthouse of that era. After that, many businesses began using the name, i.e. Gem City Bottling Co.

The Mayor’s inaugural recipient of the Baraboo GEM Award is Merlin Zitzner. The Mayor presented Mr. Zitzner with a Proclamation, and Merlin addressed the audience briefly.

Chief Schauf presented information with his concern over the lack of security in City Hall for his department, as well as other department’s staff. Thurow noted the first thing he heard after becoming Mayor in 1988 were Chief Lobe’s concerns over building security.

PUBLIC INVITED TO SPEAK –No one spoke.

MAYOR’S COMMENTS The Mayor congratulated Attorney Mark Reitz on his 10th anniversary of faithful service to the City of Baraboo. Because of a prior commitment, Reitz was not present.

CONSENT AGENDA

Resolution No. 14-114

THAT the Accounts Payable, in the amount of \$338,257.24 be allowed and ordered paid.

Moved by Petty, seconded by Sloan and carried to approve the Consent agenda-8 Ayes.

ORDINANCES ON 2ND READING

Moved by Petty, second by Sloan, and carried unanimously to approve the 2nd reading of **Ordinance No 2427** amending Section 17.18(4)(a) and the Zoning District Map for 2nd Addition to the Spruce Haven Subdivision.

NEW BUSINESS

Resolutions:

Resolution No. 14-115

Initial Authorization of Bonds Not to Exceed \$3,075,000 for the UW Campus Science Building Project.

BE IT RESOLVED by the Common Council of the City of Baraboo, Sauk County, Wisconsin,

that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$3,075,000 for the public purpose of paying the cost of projects, including construction of a new science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes.

Ehlers Financial Advisor, Jim Mann, presented information to the Council regarding the City's current debt, the effect of this borrowing, and proposals for the length of borrowing. He indicated the City maintains a Double A rating, and is highly sought after for bond purchases.

Moved by Petty, seconded by Sloan, and carried that **Resolution No. 14-115** be approved – 8 ayes.

Resolution No. 14-116

Direct Publication of Notice to Electors Relating to Bond Issue.

WHEREAS the initial resolution authorizing general obligation bonds has been adopted by the Common Council of the City of Baraboo, Sauk County, Wisconsin (the "City") and it is now necessary that said initial resolution be published to afford notice to the residents of the City of its adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Moved by Petty, seconded by Sloan, and carried that **Resolution No. 14-116** be approved - 8 ayes.

Resolution No. 14-117

Providing for the Sale of \$3,075,000 General Obligation UW System Campus Bonds

WHEREAS, the City of Baraboo, Sauk County, Wisconsin (the "City") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds for the public purpose of paying the cost of projects, including construction of a new science facility, on a University of Wisconsin System college campus, as defined in Section 36.05(6m), Wisconsin Statutes (the "Project");

WHEREAS, the Common Council hereby finds and determines that the Project is within the City's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes; and

WHEREAS, the Common Council of the City hereby finds and determines that general obligation bonds in an amount not to exceed \$3,075,000 should be issued pursuant to the Initial Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Issuance of the Bonds. The bonds authorized by the Initial Resolution shall be designated "General Obligation UW System Campus Bonds" (the "Bonds") and the City shall issue Bonds in an amount not to exceed \$3,075,000 for the purpose above specified.

Section 2. Sale of the Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with the City's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the City Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to

Section 4. Official Statement. The City Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Section 5. Award of the Bonds. Following receipt of bids for the Bonds, the Common Council shall consider taking further action to provide the details of the Bonds; to award the Bonds to the lowest responsible bidder therefor; and to levy a direct annual irrevocable tax sufficient to pay the principal of and interest on the Bonds as the same becomes due as required by law.

Section 6. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Moved by Wedekind, seconded by Ellington, and carried that **Resolution No. 14-117** be approved - 8 ayes.

Resolution No. 14-118

The Common Council hereby approves the Revocable Encroachment Agreement with Thomas P Thering for the existing stairwell on the north side of 412 Oak Street within the City's alley right-of-way, based upon the attached agreement form.

Moved by Wedekind, seconded by Ellington, and carried that **Resolution No. 14-118** be approved - 8 ayes.

City Engineer Pinion addressed the Council and presented background and information, including pictures of the stairwell that is original to the building. The Mayor also allowed the prospective buyer, Greg Slayton, to address the Council. Robkin expressed concern over semi-tractor/trailer ability to travel through the alley if the construction plans of Slayton were to be allowed. Pinion assured Robkin there will be adequate clearance.

Resolution No. 14-119

To approve the Base Bid and Alternate A2 for the Rehabilitation of the Mine Street Water Tower in the amount of \$348,500 and award the contract to the lower bidder, L.C. Painting Company, Inc. from Sterling Heights, Michigan.

Moved by Kolb, seconded by Wedekind, and carried that **Resolution No. 14-119** be approved - 8 ayes.

Utility Superintendent Peterson addressed the Council and reviewed the Bid Tabulation information. The low bid is above the estimate, but the Utility has funds in O&M to cover the additional costs. Part of the increase is due to the decision to use full containment during the process and the addition of a mixer to aid in winter freezing and disinfectant by-product accumulation

Ordinances:

Ordinance No. 2428 was introduced and read for the first time:

Ordinance No. 2428

An Ordinance revising §9.21, Ordinances, regulating the use and possession of tobacco products by minors.

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN AS FOLLOWS:

1. Section §9.21, Code of Ordinances, regulating the use and possession of tobacco products by

minors is hereby revised as follows:

9.21 USE OF CIGARETTES AND TOBACCO PRODUCTS BY CHILDREN PROHIBITED.

(1) IN THIS SUBSECTION:

- (a) “Cigarette” has the meaning given in §139.30(1), Wis. Stats.
- (b) “Child” means a person who is less than 18 years of age.
- (c) “Law Enforcement Officer” has the meaning given in §30.50(4s), Wis. Stats.
- (d) “Tobacco Products” has the meaning given in §139.75(12) Wis. Stats.
- (e) “Nicotine Product” has the meaning given in §134.66(1)(f), Wis. Stats.

[new section]

(2) *EXCEPT AS PROVIDED IN SUBSECTION (3), NO CHILD MAY DO ANY OF THE FOLLOWING:*

- (a) Buy or attempt to buy any cigarette, tobacco product, or nicotine product.
 - (b) Falsely represent his or her age for the purpose of receiving any cigarette, tobacco product, or nicotine product.
 - (c) Possess any cigarette, tobacco product, or nicotine product.
- (3) A child may purchase or possess cigarettes, tobacco products, or nicotine products for the sole purpose of resale in the course of employment during his or her working hours if employed by a retailer licensed under §134.65(1) Wis. Stats.
- (4) A law enforcement officer shall seize any cigarette, tobacco product, or nicotine product involved in any violation of subsection (2) committed in his or her presence.
- (5) No person may procure for, sell, dispense, furnish or give away any cigarette, tobacco products, or nicotine product to a child.

2. This Ordinance shall take effect upon passage and publication as provided by law.

Chief Schauf addressed the Council and explained that this Ordinance adds nicotine as a prohibited substance for minors.

Moved by Thurow, seconded by Sloan, and carried that the Ordinance take its regular course - 8 ayes.

MAYOR, ADMINISTRATOR, AND COUNCIL COMMENTS

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

Finance/Personnel Committee – Council Chambers

January 13, 2015

Members Present: Petty, Sloan and Thurow

Absent: None

Others Present: M. Palm, E. Geick, W. Petersen, M. Hardy, C. Giese, members of Council, media and the public

Call to Order –Ald. Petty called the meeting to order at 6:15 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Sloan to adopt the agenda and carried unanimously. Moved by Sloan, second by Thurow to approve the minutes of the December 9, 2014 meeting. Motion carried, unanimously.

Accounts Payable – Moved by Thurow, seconded by Sloan to recommend Council approval of the accounts payable for \$5,949,457.81. Motion carried unanimously.

2015 Park Fees – Mike Hardy reviewed the 2015 park fees recommended by the Park & Recreation Commission. Civic Center lease rates have not been changed in the last few years but with the building improvements, the commission felt an increase was justified. Moved by Thurow, seconded by Petty and carried unanimously to recommend for approval, the park fees for 2015.

Otter Exhibit – Mike Hardy reviewed the bids for the otter exhibit design. Only one bid was received from SAA Associates for \$27,700. The Parks and Recreation Commission recommended accepting the bid from SAA. The design costs will be paid from donations previously received. Moved by Thurow, seconded by Sloan to recommend the SAA bid to Council for action.

Base Bid for Well #8 – Wade Petersen explained that the base bid is for an inspection of Well #8 and suspected necessary maintenance. Bids were taken and the low bid of CTW Corporation is recommended by the Public Safety Committee. Moved by Sloan, seconded by Thurow to not exceed the base bid plus \$15,000 for estimated repairs.

City Forest Land Appraisal – The Mayor reported that the Village of West Baraboo made an inquiry about possibly acquiring the school forest. The property was recently appraised for \$591,000 and the cost for the appraisal was split with the Village.

Adjournment – Moved by Thurow, second by Sloan to adjourn. Motion carried, meeting adjourned at 6:30 p.m.

Finance/Personnel Committee – Council Chambers

January 27, 2015

Members Present: Petty and Thurow

Absent: Sloan

Others Present: M. Palm, E. Geick, W. Petersen, M. Hardy, C. Giese, members of Council, media and the public

Call to Order –Ald. Petty called the meeting to order at 5:30 p.m. noting compliance with the Open Meeting Law. Moved by Thurow seconded by Petty to adopt the agenda and carried unanimously. Moved by Petty, second by Thurow to approve the minutes of the January 13, 2015 meeting. Motion carried, unanimously.

Accounts Payable – Moved by Petty, seconded by Thurow to recommend Council approval of the accounts payable for \$519,045.74. Motion carried unanimously.

Farm Bureau Special Assessments – Giese explained that the property owner has requested leniency on their special assessment for sidewalk following reconstruction of South Boulevard. They specifically are seeking a 1% interest rate and extended installments under the hardship clause of the levying resolution. However, the policy only applies to residential properties. Giese presented two payment options: the first being the installment plan that was originally offered and the second being delay of the first installment by one year, but completing the installments still within the 5 year plan. The Committee discussed the options and agreed they should be offered to the property owner. No action was taken but consensus is to offer two options for payment.

Baraboo Theatre Guild – WACCT is an annual acting competition and they are asking for relief on the right-of-way use permit. They are also asking that businesses reschedule their deliveries on that day and this has already been coordinated ahead of time. DBI is aware and supports the event. Moved by Thurow, seconded by Petty and carried to grant the ROW permit and waive the fee.

Utility Collection Procedures – Wade Petersen explained that the Utility will begin collecting mailed in payments on April 1, 2015. A P.O. Box address will be printed on the bills. The committee reviewed the revised internal controls. Moved by Petty, seconded by Thurow to accept the recommendation and Adm Geick will notify the Council through his memorandum.

Adjournment – Moved by Thurow, second by Sloan to adjourn. Motion carried, meeting adjourned at 6:30 p.

Minutes of the Public Safety Committee Meeting –

January 9, 2015

Members Present: Phil Wedekind, Tom Kolb, and Mike Plautz. **Others Present:** Administrator Geick, Mayor Palm, Chief Schauf, Chief Stieve, Engineer Pinion, Bob Koss, and Wade Peterson, Off. Labroschian, and Kris Jackson.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 1:00 P.M. at the City Service Building, 450 Roundhouse Court, Baraboo, Wisconsin. Compliance with the Open Meeting Law was noted. It was moved by Kolb, seconded by Plautz to approve the agenda as posted and by voice vote, the motion carried. It was moved by Kolb, seconded by Plautz to approve the minutes of the October 27, 2014 meeting. By voice vote the motion carried.

New Business

- a. **Recommendation for acquisition of Becker's Lynn Street and Depot Street properties** – Engineer Pinion that Sauk County has acquired these properties by tax deed and staff feels that it is in the City's best interest to acquire these properties, one for Riverfront redevelopment purposes, and the other one to allow the City Service Campus, which could utilize a good portion of the building that

is there. Wedekind asked what the taxes were on these properties. Pinion said that the Lynn Street property is roughly \$54,000 in total back taxes and the Depot Street property is over \$10,000. He said that at this point it is unknown how generous the County is willing to be. If the Committee is in agreement then they would recommend to the Council actually give Administrator Geick the permission to begin to negotiate with the County on the acquisition of those properties. He said that the Lynn Street property does have some environmental concern. It was moved by Kolb, seconded by Plautz to recommend the acquisition of the Becker properties on Lynn Street and Depot Street. Motion carried unanimously.

- b. Review and approval to purchase 2000 Ford Cargo Van from Water Utility to replace Engineering Department's 2000 Ford Ranger – Pinion said that the Ford Ranger is on its last leg and needs to be replaced. He said that the van is a ¾-ton and will serve the Engineering Department's needs for a long time to come. He said that originally money was put into the 2015 budget to replace the truck with a new; however, after deliberations with the Mayor and staff it was decided that the department could forego that as long as the van could be acquired. The money would be coming out of the Public Works Equipment Replacement Fund. He said for \$3,000 they are able to upgrade and the truck will be sold, and for the \$500 that will be gotten, they will buy some lumber and built racks in the back of the van to hold the equipment and supplies. It was moved by Kolb, seconded by Plautz to approve the purchase of the 2000 Ford Cargo Van from Water Utility. Motion carried unanimously.
- c. Review and approval of the Pavement Design Report for the STH 123 resurfacing project - Pinion said that Hwy. 123 will become Parkway and Walnut Street and will lose its designation in 2017 when the bypass comes in. He said that part of the jurisdictional transfer agreement that was approved said that it would become a local road and in order to do that, the State has to come in and give it a minimum of a 15-year life, so they are going to resurface it. Pinion said that his response is that he would rather see 4-inches milled rather than 3½, but at the very least we will have 3½" milled. It was moved by Plautz, seconded by Kolb to approve the Pavement Design Report as presented. Motion carried unanimously.
- d. Review and recommendation of award of Well #8 Rehabilitation & Repair contract to CTW Corporation – Peterson said that Well #8 is their newest well and there has been significant loss in production. This well is being used a little as possible at this time. He said bids were taken for the removal of it, similar to what was done for Well #6 and then they had each vendor give numbers of different items that may be required to fix it. He said that the low bid was CTW. He said that they are not sure what the repairs will be; therefore, he put in that the repairs could not exceed \$15,000. He said that repairs cost less than \$15,000 at Well #6, so he put a ceiling on it. He said there is \$7,500 to pull it, and then not to exceed \$15,000 for the repairs. He said if it is something more significant than this he will bring it back to the Committee. It was moved by Kolb, seconded by Plautz to recommend the award of Well #8 Rehabilitation & Repair contract to CTW Corporation for \$7,536.00 and not to exceed \$15,000 for repairs. Motion carried unanimously.
- e. Review and approve utility billing credit for an undetected water leak at 1017 Parkside Avenue – Peterson said that the leak detection system didn't not pick up this significant leak. He did say that they are catching most of the leaks. He said that the total credit between water and sewer is \$1,653.55. It was moved by Kolb, seconded by Plautz to approve the utility billing credit in the amount of \$1,653.55. Motion carried unanimously.
- f. Review and recommendation of proposed Amendment to the Lease Agreement with US Cellular to add additional equipment to their existing antennae array on top of the CTH A Water Tower – Pinion said that in 2001 the City executed a license agreement with US Cellular Operating Company for an array up to 12 antennae. He said that they would like to add some equipment to supplement and improve the operating capability of their existing antennae array. He said to add these four pieces of equipment it is an extra \$1,500 per year. It was moved by Plautz, seconded by Kolb to recommend approval of the proposed amendment to the Lease Agreement with US Cellular to add additional equipment to their existing antennae array on top of the CTH A Water Tower. Motion carried unanimously.
- g. Status of refuse disposal at 424 4th Avenue and 506-509 Martin Street (Hilltop apartments) – Chief Schauf said that there have been numerous complaints both at the Hilltop Court Apartments and the property at 424 4th Avenue. He said that the 4th Avenue dumpster has been filled over capacity for some time. He said that the owners have not been paying their disposals; therefore, the company stopped picking up the dumpsters. In an effort to resolve this, the department has contacted both property owners and both have been issued citations for failure to abate after notices were issued. He said that that it got to the point where the Department actually called the company and secure that the City would pay for the disposal fee and put it on their taxes. He said that the 4th Avenue property was done twice, the second time the disposal company removed the dumpster, at which point the owners were told either they get this problem taken care of, or they would be shut down because they had no way to dispose of the trash. He said that the owner of the 4th Avenue property has since entered into a new agreement with a new disposal company and this is resolved. He said that it appears that the City will have more and more of these problems and he wanted to advise the Committee of the issues and what steps were taken because if the steps taken in the case hadn't resolved the issue, they will have to take more aggressive actions, including possibly including the Department of Health and declaring the property inhabitable because they have no way to get rid of their garbage.

Reports

- a. Utility Superintendent's Report – Peterson then presented two possibilities for painting the Mine Street water tower. He said that this is a bid thing and it was kind of left open for a couple of different options so were weren't committed to how it would be painted. Contacts were made with the Country Club if they would partake in anything or if they had any ideas; however, he hasn't heard from them. He said that two-tone painting is becoming more common to hide the mold on the bottom of towers. He said that he is continuing to speak to City Hall regarding possibly taking over some of the duties that they now do for them. He said that there has

been a new employee hired at the Wastewater Treatment Plant. He said in 2014 the Utility had 11 water main breaks, 14 service breaks, 370 hydrants, and 585 water valves.

- b. Street Superintendent's Report – Koss said that the new employee, Greg Mayer started employment on January 5th. He is currently training on the garbage route.
- c. Police Chief's Report – Schauf introduced Ryan Labroschian, who was promoted from the afternoon sergeant ranks to lieutenant. Schauf said that drugs will continue to be a problem, heroin will continue to be a problem. He said that challenge with heroin is that a person can be addicted the first time they try it. He said that the DNR has said that the way the Department was getting rid of the drugs in the drug drop box was not acceptable anymore, they can only be taken to a certain type of burner, which doesn't exist in the State of Wisconsin and they wanted the City to truck all of them out of state and pay the expense to do so. He said that the Chiefs Association has been working with the AGs office to get the DNR to change some things and the last he heard is that the state law is going to change because they realize that the drugs being taken off the street is better than saddling municipal governments with disposal fees. He said that approximately 500 pounds of prescriptions drugs are collected every three months. He said that there were 33 search warrants done by the Sauk County Task Force in 2014, and 17 or 18 of them were in the City of Baraboo, so we were by far the most aggressive agency with that.
- d. Fire Chief's Report – Steve said that Captain Jeff Thompson passed away yesterday from cancer, his visitation is Tuesday from 4-8 at St. John's Lutheran Church, and funeral with Wednesday at 11:00 at the same church. He said he is working with the family for full fire service funeral based on their wishes. He said that three new people have been hired, two needed training which they started last evening. The cadet firefighter, who is Jeff's son, Jake Thompson is going to be going through the training also. He said that even though he is in high school volunteer program, they can still get him fully trained by the summer. He said there is another one that was offered employment is going through the medical exam process is already certified, he was on the Portage Fire Department for three years. He said that total numbers right now are at 44.

ADJOURNMENT – Plautz moved, Wedekind seconded to adjourn the meeting at 1:39 pm. Motion carried.

Administrative Committee **September 15, 2014**

Present: Ellington, Alt

Absent: Robkin

Also

Present: Atty Reitz, Chief Schauf, Mayor Palm, Cheryl Giese, Christina Bryant, Steve Pribbenow, Evelyn Marks

In the absence of Chairman Robkin, the meeting was called to order by Ald. Ellington at noon, noting compliance with the Open Meetings law.

Moved by Alt, seconded by Ellington and carried to approve the minutes of 7-7-14. Motion by Ellington, seconded by Alt to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities including the Land Use Seminar to be held September 24 & 25 in Stevens Point, and the progression of the hangar road reconstruction and land use zoning overlay creation. No action taken.

Concerning Tribal relations, Giese has contacted other airports to obtain information on how they work with the neighboring Tribes. Giese found that a model similar to ours is Austin Straubel Airport, located in Green Bay. The Oneida nation does not use the airport for Tribal business. The Airport is owned by Brown County and any Oneida building projects are handled by the County Planning and Zoning which the Nation willingly complies with.

Attorney Reitz gave a report about how the appraisal of the tree located on City land and the land of Mr. Trager has gone. The appraisal was done and came back with a price of \$25-\$50 for the wood. This is after labor is taken out of the price. The wood is only good for firewood and not processing. If the City and Mr. Trager are unable to come up with an agreement, there is paperwork that can be filed and the tree will be taken down.

The Coolidge land purchase is moving forward. The City is hoping to have the two parcels purchased within a year. Giese departed from the meeting.

Sidewalk Encroachment: Attorney Reitz stated that there are some discrepancies in Section 8.04(2)(d) where it states that the unobstructed accessible path of travel must be 4 feet and Section 8.04(2)(d)4.f.3. states that the unobstructed accessible path of travel must be 5 feet. Reitz submitted an ordinance clarifying sidewalk usage, making corrections to the codebook as necessary. Moved by Ellington and seconded by Alt that the recommendation be made for this to be brought before Council at the next meeting.

ADA Status Report – Atty Reitz presented the report that Adm. Geick has put together concerning the City buildings and surrounding City facilities/parks. Most of the matters at hand have been completed, and the ones that are not, are in the works of being completed. The City will budget for these updates in the 2015 Budget. In order for City Hall to be up to date on all ADA Compliance, we would need to build a new Administration Building which would cost approximately 27 million dollars. Steven Pribbenow cited examples of communities giving excuses for non-compliance that are really non-excuses. Baraboo in the past has been pro-active and worked well toward improving ADA infrastructure. He further stated that the biggest complaints are facilities that have been allowed to open and be

used without being ADA accessible. Pribbenow gave examples of the dog park, civic center and other parks built since 1993 that have not been made ADA compliant. Ellington spoke and stated that the City cannot make up for what we didn't do, but we can move forward from here. No action was taken.

Closed Session – Moved by Alt, seconded by Ellington and carried unanimously to adjourn to closed session per 19.85(1)(f) for considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Operator License application)

Open Session

Moved by Alt, seconded by Ellington and carried to reconvene into open session per State Statute 19.84(2). Moved by Alt, seconded by Ellington and carried to grant a conditional license to Evelyn Marks.

Member Comments: Ellington would like it stated that each committee member receive a hard copy of their packet in their mailboxes. The next meeting will be Monday, October 6, 2014 at noon.

Moved by Alt, seconded by Ellington and carried to adjourn.

Member Comments: Ellington would like it stated that each committee member receive a hard copy of their packet in their mailboxes. The next meeting will be Monday, October 6, 2014 at noon.

Moved by Alt, seconded by Ellington and carried to adjourn.

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

Promotions/Personnel Committee Meeting

September 15, 2014

Members Present: T. Wickus, L. Steffes, B. Stelling

Member Absent:

Call to Order: Chairman Wickus presided over the meeting, called it to order at 8:30 A.M., and noted compliance with the Open Meeting Law.

Minutes: Moved by Stelling, seconded by Wickus, and unanimously carried to approve the minutes of the May 13, 2014 meeting.

Agenda: Moved by Stelling, seconded by Wickus, and unanimously carried to approve the agenda as published.

New Business:

As of September, 2014 BID Promotions has a balance of \$2,800.00 in unspent funds. Motion by Stelling, seconded by Wickus to use balance of funds for a Billboard campaign.

Motion by Stelling, seconded by Wickus to approve the 2015 budget.

Billboards-Hwy 12	\$5,800
Downtown Christmas Light Parade	2,500
Downtown Holiday Advertising	2,000
Circus Celebration Downtown	1,500
Facebook Administration	1,200
Sunday Market	1,000
Devils Lake Visitor Guide	1,200
Baraboo Map Ad	800
Farmers Market	700
Image Advertising	<u>3,800</u>
TOTAL:	\$20,500.00

Adjournment: Moved by Stelling, seconded by Wickus, and unanimously carried to adjourn at 9:05 A.M.

BARABOO BUSINESS IMPROVEMENT DISTRICT (BID)

BOARD OF DIRECTOR'S MEETING

January 21, 2015

Members Present: S. Kessenich, D. Thurow, N. Bacher, B. Stelling, T. Wickus, L. Steffes, S. Fay

Member Absent: D. Cowan, F. Kruse

Others Present: Geick

Call to Order: Sandy Kessenich presided over the meeting, called it to order at 5:46P.M., and noted compliance with the Open Meeting Law.

Meeting Minutes:

Moved by Thurow, seconded by Stelling, and unanimously carried to approve the minutes of December 17, 2014.

Agenda: Moved by Bacher, seconded by Steffes, and unanimously carried to approve the agenda as published.

Reports:

Appearance – Garland and lights are down

New Business

Approval of Vouchers:	City of Baraboo	\$	66.90
	Capital Newspapers		10.74
	The Gardner Agency		<u>6030.00</u>
	TOTAL:		6107.64

Moved by Fay, seconded by Wickus for approval of paying vouchers, and carried unanimously.

Next Meeting: Wednesday, February 18, 2015 at 5:45 p.m., **Room 11**, Civic Center.

Adjournment: Moved by Stelling, seconded by Wickus, and unanimously carried to adjourn at 6:03 PM

Baraboo Economic Development Commission

January 8, 2015

I. Call to Meeting to Order and Note Compliance with Open Meeting Law

Chairperson Greg Wise called the meeting to order at 6:00 PM in Room 11 of the Civic Center 124 2nd St., Baraboo, WI. The meeting was noticed in conformance with Wisconsin State Statues regarding open meetings.

II. Roll Call & Approve Agenda

Present: Wise, Burgi, Alt, Anderson, Bowers, Huffaker, Sloan, Taylor

Absent: Umhoefer, Ayar, Stauffacher,

Other: Mayor Palm, Ed Geick, Carolyn Wastlund, Crystal Ritzenthaler, Lori Mueller, Patrick Cannon

III. Approve Minutes

Motion to approve the minutes as presented for December 3, 2014

Alt (1); Umhoefer (2)

Motion carried

IV. Public Comment

The Mayor Introduced Carolyn Wastlund, the new Chairperson of the CDA.

a. Presentation regarding Economic Development programs

i. Dr. Crystal Ritzenthaler

Sandy Anderson, the BEDC liaison for this presentation, gave a brief background about the collaboration efforts of the schools and gave an introduction of the presenters. Mayor Palm also gave some background of the work completed by the School District.

Dr. Ritzenthaler and Lori Mueller of the Baraboo School District gave a presentation outlining their efforts to engage various businesses within the community. Entitled *Building Bridges Between Schools and Industry*, the presenters highlighted numerous programs that have been successfully enacted over the past several years.

The Power Point presentation (attached) listed the new programs that have been created. They also discussed the problems that they have encountered and how they were able to adapt to these challenges.

After a brief series of questions, the BEDC members adjourned into smaller work groups to discuss their impressions from the presentation. Each group completed a short worksheet. Ms. Burgi indicated that she will compile the information from each group and present that at a later meeting.

V. Old Business

A. Update on Development Activities

City Administrator Ed Geick gave an update on the following items:

- On Monday January 12, a Business After 5:00 event will be held at the new Glacier Valley Ford.
- Staff has been informed that Badger Ridge Shopping center is for sale.
- The distillery is set to open in March 2015.
- The City purchased a second advertisement in the Madison brochure.
- The City is working with the County to purchase two sites for clean up and eventual sale.

B. Update on the Plan Commission and Council

Mayor Palm indicated the proposed cell tower authorized for the fairgrounds has been challenged by several outside parties. The hearing will occur on January 13, 2015 at the City Council meeting.

C. Updates from economic development partners and collaborators

On behalf of the CDA, Ms. Wastlund gave an update on the recent loan activities awarded by the group. It was noted that earlier this week, the CDA completed its first Capital Catalyst Royalty Investment with Bad Badger Engineering.

It was also noted that the CDA will be making a presentation at the Library on Thursday January 29, 2015. The presentation will center on the housing programs administered by the CDA.

Mayor Palm indicated that a special meeting to discuss SCDC will be held on January 29, 2015. The meeting will be held at the West Square building.

VI. New Business

Update on Economic Development Plan:

The Chair indicated that students under the guidance of BEDC member Ayar have issued a draft of the Demographics section of the Economic Development chapter of the 2005 Comprehensive Plan.

The Chair further indicated that the City Administrator and the Executive Director of the CDA will be responsible for the initial draft of the document for the CDA.

VII. Commissioner and City Staff comments

The members indicated that they liked the format for the outside presentations. The group felt that Ms. Anderson did a very nice job in establishing a workable format.

It was noted that there will not be a speaker in February. Updates on the status of the revised plan will be shared at future meetings,

VIII. Adjournment

A motion was made to adjourn the meeting at 7:25 PM.

Alt (1); Huffaker (2)

Motion carried

ADJOURNMENT

Moved by Ellington, seconded by Sloan, and carried on voice vote, that the meeting adjourn at 7:50 p.m.

Mary K. Klingenmeyer, Deputy Treasurer