

Administrative Committee

April 6, 2015

Present: Ellington, Robkin, Alt

Absent: none

Also Present: Mayor Palm, Cheryl Giese, Jim Brown

The meeting was called to order by Ald. Robkin at noon, noting compliance with the Open Meetings law.

Moved by Ellington, seconded by Alt and carried to approve the minutes of March 2, 2015. Motion by Alt, seconded by Ellington to approve the agenda and carried unanimously.

Airport Operations: Giese gave a report of airport activities for the last month, highlighting activities of tree removal and trimming, noting that the Trager tree has been removed using condemnation proceedings.

No work has occurred on the runway project since we are waiting for a funding answer on the project. Robkin and others emphasized the importance of communicating the project to airport patrons, FBO's and others who may be affected by the closing of the airport for the time of reconstruction.

Jim Brown Lease – Jim Brown presented information that his leased area was impacted by the recent drainage ditch that was installed with the last project. The grading of the ditch has impaired his ability to use the property on the west side of his lot. He asks that the lot size be reduced by 3'. Moved by Ellington, seconded by Alt and carried unanimously to grant the lease description change with the stipulation that there remains at least 10' of setback on the west wide of the lot.

Exempting Non-Profit Organizations from Special Event Fees: The Committee discussed the quantity of fee waivers granted by the Finance Committee to non-profit organizations. The Finance Committee has requested a change in the code so that tax exempt organizations can automatically be waived from paying the fee. Moved by Ellington, seconded by Alt and carried unanimously to authorize changes in the code to grant fee exemptions for non-profit organizations. Mayor Palm and others suggested monitoring qualifications by asking for the tax exempt number of each applicant.

Next meeting is to be held May 4, 2015 at 12 p.m.

Moved by Ellington, seconded by Alt and carried to adjourn.

Cheryl Giese,
Clerk-Finance Director