

City of Baraboo
Parks & Recreation Commission
July 13th, 2015
Minutes

Present: Greg Wise, Denise Statz, Mike Plautz, Craig Schlender, June Dills, Rick Luther, John Kewitz and Mike Hardy

Wise called the meeting to order at 6:00pm. Legal Posting of the agenda had been met. The Agenda was approved as printed.

Statz motioned and Kewitz seconded approval of the June 8th, 2015 Minutes. Motion Carried.

Presentation: Karen DeSanto, Executive Director and Kyle Crosby, Unit Director of the Boys & Girls Club of West Central WI gave their annual report to the Commission.

Unfinished Business:

The Public Safety Commission has offered to place 15mph advisory signs on Hill Street to address the concerns of pedestrian traffic to the Dog Park area. In exchange, they asked that plans to pave the Briar Street Path be abandoned. Wise motioned and Plautz seconded to abandon plans to pave Briar Street path. Motion Carried.

The Boys and Girls Club were working on a grant to provide meals to members and would need the regular use of the kitchen. They have an opportunity to receive a donation to replace the refrigerator, freezer, stove and dishwasher at the kitchen. Hardy explained the only concern being public access to kitchen space, as the existing kitchen would need to be reserved for Club and Sr. Center use, and the increased utility expense generated. He stated the school district pays \$350 annually as a "excessive utilities fee" for their kitchen on 3rd floor. He suggested the same for the Club. Wise motioned and Plautz seconded that Hardy work out an agreement with all parties concerning use of the 2nd Floor (Stackhouse) kitchen and any appliances installed as well as excessive utility fees. Motion Carried.

Hardy presented plans to install a warming kitchen in part of the storage room located off the gymnasium. The warming kitchen would replace the 2nd Floor Stackhouse kitchen which would be taken over by the Boys and Girls Club. This would allow continued kitchen availability of the general public, and could attract new rentals as location adjacent to the gymnasium is more attractive for banquets. Fridge, freezer and sink are already owned and plumbing is already in the storage room. Money would be available in Stackhouse Estate Funds to install electric, walls, and new door and countertops. A future pass through window could be installed when funds are available. Statz Motioned and Schlender seconded to relocate the Stackhouse Kitchen to the Ground Level Gymnasium of the building for Public Use using Hardy's plans and funds from Lovey Stackhouse Estate. Motion Carried.

Discussion on bids for Civic Center signage took place. Commission preferred the design created by Hardy over the Greeley design as it more closely mirrored the sign theme of City parks. Hardy will check further and return information to the Commission.

Staff Reports

June Revenue was \$19,460.99

- Shelter at Statz Park progressing. Adjacent hillside will be filled in, playground added & ADA path + grill
- MRE WWII memorial progressing. Granite donation received/Mike to meet with Steve Argo to select site.
- Park restrooms are unlocked during weekday – several problems at Statz Park, others ok so far.
- Eagle Scout project to take place in July/Aug. at Dog Park, covered picnic table (John Meegan).
- Rick on vacation July 9-17 (France)
- Mike on vacation July 14-22 (North Carolina) Randy will be in charge.

Next Regular Meeting: August 10, 2015

Wise Motioned and Statz seconded to Adjourn. Motion Carried.

Respectfully Submitted,
June Dills – Commission Secretary