

Minutes of the Baraboo Community Development Authority
Meeting with representative from HUD
Wednesday, June 10, 2015

On Wednesday, June 10, 2015 members of the Baraboo Community Development Authority and staff meet with representatives from the US Department of Housing and Urban Development (HUD) to discuss the HUD funded housing projects in Baraboo.

No formal meeting was held. However, a public notice was issued and posted in compliance with State Statutes informing the public of the meeting and the topic. A majority of Board members did not appear for the meeting.

The discussion was held regarding several areas of concern:

1. Vacancy Rates – HUD noted that the vacancy rates for Corson Square were high and therefore, the CDA did not receive the maximum amount of points allowed under these criteria. The group discussed various methods of marketing and reclassification of units in order to bolster this rating.
2. Application – HUD pointed out several adjustments that needed to be made to the application form for the CDA. As the laws have changed over the years, various items previously required on the application are no longer permissible.
3. Right sizing of units – HUD explained the process of determining the appropriate sized unit for an applicant. They also discussed the proper use of a waiting list for applicants and how the applicant should be placed on the list.

Recorded by:

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